**Microsoft Dynamics 365 for Finance & Operations  
Functional Design Document – Overlay feature**

Revision History

|  |  |  |  |
| --- | --- | --- | --- |
| Version | Date | Initials | Description of Changes Made |
| 1.0 | May 11, 2022 | LH | Initial Draft |
| 2.0 | May 18, 2022 | LH | Update content and testing scenarios |
|  |  |  |  |

2

|  |  |
| --- | --- |
| Enhancement: | Overlay Features |
| Business Area/  AX module | AP, AR, Cash and Bank, GL, PMA, Fixed Asset, Procurement and sourcing. |
| Project Phase: | D365 Implementation |
| Version/SP/Add-ons: |  |
| Consultant: | Lynn Huang |
| Lead Dev.: |  |
| Development layer |  |
| Modification Type | Enhancement  Report  Interface  Conversion |

Functional Design Document – Overlay feature

# Purpose of functionality and business need

The purpose of the functionality is to streamline and connect the flow of information through the system to drive consistency and minimize user error. Where information is moving from one module to another, the value should be defaulted from the source to the destination.

# Proposed Solution

The Proposed Solution is to add the following fields as an **extension** on the master form:

1. Entity Code
2. Property Code
3. Unit Code

The three fields should be displayed on master forms, inquiry screens, and journals which will be documented below in detailed design based on priority. These three fields should be added as an **extension** to existing tables.

In addition, where forms are inter-related the system will default the values from the source forms. The three fields [Entity code, property code, unit code] will be displayed at the header and line level. Based on the user selection for each of the three fields, the financial dimensions will update accordingly.

The codes [entity code, property code, unit code] will be mirrored by it’s Financial Dimension (FD) Value. The user should only have to enter to one of the fields – either FD or Code and the other field should respond in kind.

The proposed solution is dependent on the bulk transfer (fixed assets) and the bulk transfer subsets (AP, AR, PMA, Procurement and sourcing). The bulk transfer assist in updating the financial dimension values on open activity in each of the following modules when an ownership change has taken place.

# Assumptions

1. The rest of this document is sorted by area and functionality, where the ***OFL ID*** field dictates the clients’ priorities.
   * Areas under OFL ID that **is not** marked ***Critical or High*** can be modified at a later point in time.
2. Bulk transfer and the bulk transfer subset are developed.
   * users are applying the bulk transfer subset to relevant areas (AP, AR, Fixed assets, PMA, Procurement and sourcing) in order for the default value from source to destination to pick up accurately.
   * If the bulk transfer and bulk transfer subsets are not triggered, the financial dimensions will align with master data but not align with the legal entity effective ownership.
3. Account structure validation:
   * Account structure validation will use standard D365 process and will be done at the time of posting or simulate posting.
   * The solution for data templates does not validate user input against the account structure. The user must import first and then click on validate >> simulate posting.
   * By selecting a property code or entity code does not automatically validate against the account structure~~.~~
4. Journals:
   * The following fields [Entity code, Property code, unit code] will be added to the following journals [Vendor Invoice, Vendor Payment, General Journal, Customer Payment, Fixed Asset, Expense, Item, Fee, and Hour].
   * The fields added will control the dimension values for both account and offset account. 
     1. If user would like to code to different dimensions, they can use the two-line entry. This will require user training.
5. Data management -data entity templates
   * The three fields will be added to the form; however, the user is responsible for inputting the correct values and main account financial dimension string.

# Detailed Design

The design will consist of **creating extensions** to existing table for master forms, journals, and inquiry/reporting screens. Each area will be documented below.

**Dev note:** The property field has been added to many forms. Please ensure to update this field as needed with the appropriate logic and change the field name to “Property code”.

## Field Logic

Each of the master form, inquiries and reports, and parameter screen listed in the enhancement section should include the following three fields listed below:

| FIELD LABEL | FIELD TYPE | DEFAULT | MANDATORY | READ ONLY | REMARK |
| --- | --- | --- | --- | --- | --- |
| Unit Code | Drop-down | No | No | No | This field should become active when a property code is selected.  The drop-down list should pull from the property units and displayed only records that are related to the property code selected.  Path: Property management >> Management >> Property units  Or use the Asset management >> Assets >> All assets to identify the unit values associated to the property. |
| Property Code | Drop-down | No | No | No | The drop-down list should pull from the property master and allow the user to select a record.  **General Logic**:  When the property code is selected, the entity code should auto populate based on the ***system creation date*** comparative to ownership effective date.  When the entity record is filled in, the field should become greyed out.  The unit code field should become active when a property code is selected.  The unit code listing should only display results related to the property code selected.  The financial dimension for BU, Property and market should pull from the BU-property relationship at the time of effective date.  **Journal logic:**  When the property code is selected, the entity code should auto populate ***based on the journal posting date*** comparative to ownership effective date.  When the entity record is filled in, the field should become greyed out.  The financial dimension for BU, Property and market should pull from the BU-property relationship at the time of effective date.  Path: Property management >> Management >> Properties |
| Entity Code | Drop-down | No | Yes | No | The drop-down list should pull from the entity structure master and displayed for user to select a record.  **General Logic**:  Entity code should be mandatory, whether user selects, or the value is defaulted based on the property selection.  When the entity code is selected, the financial dimension for BU should pull from the entity structure master that is related to the entity ID.  The property code listing should only display results related to the property code selected.  Path: Property management >> Management >> Entity structure |

### Default:

## The logic stated above changes for property code and entity code when we talk about processes that flow from one area to another. In cases like PO creation from project, pending vendor invoice related to purchase orders, etc. The system should default the values from the source areas. Enhancements:

### Forms, Journals, and Inquiries & Reports

The following master listings, journals, and inquiries, parameter screens listed below are prioritized under OFL ID. All listed forms below will have the three fields [Unit code, Property code, and Entity code] added to the form as an extension to the table.

| ID | OFL ID | MODULE | AREA | TYPE | COMMENT | PATH |
| --- | --- | --- | --- | --- | --- | --- |
| AP.001 | XXX  LOW | Accounts Payable | Vendor Master | Master | Add the entity code, property code, and unit code on the form in the general section.  When the property code is selected, the unit code field should become available with only records that are associated to the property selected.  The entity code should auto populate based on the ***system creation date*** comparative to ownership effective date.  When the entity record is filled in, the field should become greyed out.  The financial dimension for BU, property and market should pull from the BU-property relationship at the time of effective date.    Otherwise, if only the entity code is selected, the financial dimension for BU should pull from the entity structure master that is related to the entity ID. | Accounts Payable >> Vendors >> All vendors >> Vendor Form >> General Section |
| AP.002 | I09  LOW | Accounts Payable | Vendor listing | Inquiries | Add Entity Code, Entity name, Property Code, Property name, and Unit code.  Allow user to filter on the screen. | Accounts Payable >> Vendors >> All vendors |
| AP.003 | XXX  MED | Accounts Payable | Vendor Aging | Inquiries and Reports | Add the entity code, property code, and unit code on parameter screen. Allow user to select values.  When a property code is selected, the unit code field should become active and provide a listing of values that is only related to the property code selected. The entity code should auto default based on the effective ownership date.  Otherwise, user should be allowed to select and run by entity code  The results on the report should be filtered based on the selection made. | Accounts Payable >> Inquiries and reports >> vendor aging  The system should add the fields onto the parameter screen to allow for filtering and isolating data/transactions on the report. |
| AP.004 | XXX  MED | Accounts Payable | Open vendor invoices | Inquiries and Reports | Add the entity code, property code, and unit code on the open vendor invoices. Allow user to filter on the screen. | Accounts Payable >> Invoices >> Open Vendor Invoices |
| AP.005 | XXX  CRITICAL | Accounts Payable | Vendor Invoice Journal | Journal | Add the entity code, property code, and unit code on the journal lines.  The process below is related to invoice journal entry where the offset account type is not project or fixed assets. For invoice journal related to project and fixed asset please navigate to the default values section.  When the property code is selected, the unit code field should become available with only records that are associated to the property selected.  The entity code should auto populate based on the ***posting date field*** comparative to ownership effective date for the property.  When the entity record is filled in, the field should become greyed out.  The financial dimension for BU, property and market should pull from the BU-property relationship based on the posting date comparative to the effective ownership date.    Otherwise, if only the entity code is selected, the financial dimension for BU should pull from the entity structure master that is related to the entity ID. | Accounts Payable >> Invoices >> Invoice journal |
| AP.006 | XXX  MED | Accounts Payable | Vendor Payment Journal – Settlement screen  View marked transactions | Inquiry | Add the entity code, property code, and unit code on the inquiry form.  When a property code is selected, the unit code field should become active and provide a listing of values that is only related to the property code selected. The entity code should auto default based on the effective ownership date.  Otherwise, user should be allowed to select and run by entity code  Allow user to filter on the screen. | Accounts Payable >> Payments >> Vendor Payment Journal >> Lines >> Settled transactions  Accounts Payable >> Payments >> Vendor Payment Journal >> Lines >> View marked transactions |
| AP.007 | XXX CRITICAL | Accounts Payable | Pending Vendor Invoice  Purchase Order Invoice | Form | Add the entity code, property code, and unit code on the header and line.  ***When the invoice is not related to PO, fixed assets or PMA***:  When the property code is selected, the unit code field should become available with only records that are associated to the property selected.  The entity code should auto populate based on the ***posting date field*** comparative to ownership effective date for the property.  When the entity record is filled in, the field should become greyed out.  The financial dimension for BU, property and market should pull from the BU-property relationship based on the posting date comparative to the effective ownership date.    Otherwise, if only the entity code is selected, the financial dimension for BU should pull from the entity structure master that is related to the entity ID.  ***Note***: Refer to default values for when the pending vendor invoice is related to a fixed asset, project, or purchase order. | Accounts Payable >> Invoices >> Pending Vendor Invoice >> Purchase order header and lines  Accounts Payable >> Purchase Order >> All purchase order >> Invoice tab >> generate >> invoice >> Purchase order header and lines |
| AP.008 | XXX CRITICAL | Accounts Payable | Pending Vendor Invoice | Inquiry | Add the entity code, property code, and unit code on the inquiry form.  When a property code is selected, the unit code field should become active and provide a listing of values that is only related to the property code selected. The entity code should auto default based on the effective ownership date.  Otherwise, user should be allowed to select and run by entity code  Allow user to filter on the screen. | Accounts Payable >> Invoices >> Pending Vendor Invoice |
| AP.009 | XXX CRITICAL | Accounts Payable | Payment Proposal | Form/Inquiry | Add the entity code, property code, and unit code on the proposal form.  When the property code is selected, the unit code field should become available with only records that are associated to the property selected.  The entity code should auto populate based on the ***system creation date*** comparative to ownership effective date.  When the entity record is filled in, the field should become greyed out.  The financial dimension for BU, property and market should pull from the BU-property relationship based on the posting date comparative to the effective ownership date.  Otherwise, if only the entity code is selected, the financial dimension for BU should pull from the entity structure master that is related to the entity ID.  Records should only display on the proposal based on the selection.  The proposal screen Add the entity code, property code, and unit code on the inquiry form.  Allow user to filter on the screen to review before pushing it over to the payment journal. | Accounts Payable >> Payments >> Vendor Payment Journal >> Lines >> Payment Proposal >> Create payment proposal  Accounts Payable >> Payments >> Vendor Payment Journal >> Lines >> Payment Proposal >> Create payment proposal > OK |
| AP.010 | XXX  CRITICAL | Accounts Payable | Vendor Transactions | Inquiry | Add the entity code, property code, and unit code on the proposal form.  When the property code is selected, the unit code field should become available with only records that are associated to the property selected.  When the entity record is filled in, the field should become greyed out.  Otherwise, if only the entity code is selected, the property field should only display records related to the entity code selected. | Accounts Payable >> Vendors >> All vendors >> Vendor Tab >> Transactions >> Transactions |
| PS.001 | M01 CRITICAL | Procurement and sourcing | Purchase order | Master | Add a fixed asset id field to the creation form this should work like user selecting a project id.  Add the entity code, property code, and unit code on the form in the general section.  When purchase order creation is not related to recurring purchase order, project, or fixed assets. For recurring purchase orders, projects and fixed assets please refer to the default value section.  When the property code is selected, the unit code field should become available with only records that are associated to the property selected.  The entity code should auto populate based on the ***system creation date*** comparative to ownership effective date.  When the entity record is filled in, the field should become greyed out.  The financial dimension for BU, property, and market should pull from the BU-property relationship at the time of effective date.    Otherwise, if only the entity code is selected, the financial dimension for BU should pull from the entity structure master that is related to the entity ID.  Note: Refer to default values for when PO is related to recurring purchase order, projects, or fixed assets. | Procurement and sourcing >> Purchase Orders >> All purchase order >> Purchase order header and lines  Project management accounting >> Projects >> All Projects >> Manage tab >> New >> Item task >> Purchase order >> Purchase order header and lines  Project management accounting >> Item tasks >> Project purchase order header and lines |
| PS.002 | I01  MED | Procurement and sourcing | Purchase order inquiry | Inquiries | Add the entity code, property code, and unit code on the inquiry form.  When a property code is selected, the unit code field should become active and provide a listing of values that is only related to the property code selected. The entity code should auto default based on the effective ownership date.  Otherwise, user should be allowed to select and run by entity code  Allow user to filter on the screen. | Procurement and sourcing >> Purchase Orders >> All purchase order listing |
| AR.001 | XXX  MED | Accounts Receivable | Customer Master | Master | Add the entity code, property code, and unit code on the form in the general section.  When the property code is selected, the unit code field should become available with only records that are associated to the property selected.  The entity code should auto populate based on the ***system creation date*** comparative to ownership effective date.  When the entity record is filled in, the field should become greyed out.  The financial dimension for BU, property, and market should pull from the BU-property relationship at the time of effective date.    Otherwise, if only the entity code is selected, the financial dimension for BU should pull from the entity structure master that is related to the entity ID. | Accounts receivable >> Customers >> All customers |
| AR.002 | I08  MED | Accounts Receivable | Customer Master listing | Inquiry | Add the entity code, property code, and unit code on the inquiry form.  When a property code is selected, the unit code field should become active and provide a listing of values that is only related to the property code selected. The entity code should auto default based on the effective ownership date.  Otherwise, user should be allowed to select and run by entity code  Allow user to filter on the screen. | Accounts receivable >> Customers >> All customers listing |
| AR.003 | XXX  MED | Accounts Receivable | Free Text Invoice | Form | Add the entity code, property code, and unit code on the form in the general section.  When the free text invoice is not related to fixed assets.  When the property code is selected, the unit code field should become available with only records that are associated to the property selected.  The entity code should auto populate based on the ***posting date*** comparative to ownership effective date.  When the entity record is filled in, the field should become greyed out.  The financial dimension for BU, property, and market should pull from the BU-property relationship at the time of effective date.    Otherwise, if only the entity code is selected, the financial dimension for BU should pull from the entity structure master that is related to the entity ID.  Refer to default values for when free text is related to fixed assets. | Accounts receivable >> Invoices >> All free text invoices |
| AR.004 | XXX  MED | Accounts Receivable | Free Text Invoice | Inquiry | Add the entity code, property code, and unit code on the inquiry form.  When a property code is selected, the unit code field should become active and provide a listing of values that is only related to the property code selected. The entity code should auto default based on the effective ownership date.  Otherwise, user should be allowed to select and run by entity code  Allow user to filter on the screen. | Accounts receivable >> Invoices >> Recurring invoices >> Free text invoice template |
| AR.005 | M17  MED | Accounts Receivable | Customer Payment Journal Settlement screen  View marked transactions | Journal | Add the entity code, property code, and unit code on the inquiry form.  Allow user to filter on the screen. | Accounts receivable >> Payments >> Customer payment journal >> Lines >> settle transactions.  Accounts receivable >> Payments >> Customer payment journal >> Lines >> view marked settled transactions. |
| AR.006 | XXX  MED | Accounts Receivable | Open customer invoices | Inquiries and reports | Add the entity code, property code, and unit code on the inquiry form.  When a property code is selected, the unit code field should become active and provide a listing of values that is only related to the property code selected. The entity code should auto default based on the effective ownership date.  Otherwise, user should be allowed to select and run by entity code  Allow user to filter on the screen. | Accounts receivable >> Invoices >> Open customer invoices |
| AR.007 | M17  MED | Accounts Receivable | Customer Payment Journal | Journal | Add the entity code, property code, and unit code on the form in the general section.  When the property code is selected, the unit code field should become available with only records that are associated to the property selected.  The entity code should auto populate based on the ***posting date*** comparative to ownership effective date.  When the entity record is filled in, the field should become greyed out.  The financial dimension for BU, property, and market should pull from the BU-property relationship at the time of effective date.    Otherwise, if only the entity code is selected, the financial dimension for BU should pull from the entity structure master that is related to the entity ID.  Refer to default values for when free text is related to fixed assets. | Accounts receivable >> Payments >> Customer payment journal |
| AR.008 | XXX  MED | Accounts Receivable | Customer Transaction | Inquiries and reports | Add the entity code, property code, and unit code on the proposal form.  When the property code is selected, the unit code field should become available with only records that are associated to the property selected.  When the entity record is filled in, the field should become greyed out.  Otherwise, if only the entity code is selected, the property field should only display records related to the entity code selected. | Accounts Receivables >> Customers >> All customers >> Customer Tab >> Transactions >> Transactions |
| CC.001 | XXX  MED | Credit and collection | Aged balances | Inquiries and reports | Add the entity code, property code, and unit code on the inquiry form.  When a property code is selected, the unit code field should become active and provide a listing of values that is only related to the property code selected. The entity code should auto default based on the effective ownership date.  Otherwise, user should be allowed to select and run by entity code  Allow user to filter on the screen. | Credit and collections >> Collections >> Aged balances |
| CC.002 | XXX  MED | Credit and collection | AR Aging | Inquiries and Reports | Add the entity code, property code, and unit code on parameter screen. Allow user to select values.  When a property code is selected, the unit code field should become active and provide a listing of values that is only related to the property code selected. The entity code should auto default based on the effective ownership date.    Otherwise, user should be allowed to select and run by entity code  The results on the report should be filtered based on the selection made. | Credit and collections >> Inquiries and reports >> Customers >> Customer aging report |
| FA.001 | M04  CRITICAL | Fixed Assets | Fixed asset master | Form | Add the entity code, property code, and unit code on the form in the general section.  When fixed assets are not created from general journal, invoice journal, pending vendor invoice or projects.  When the property code is selected, the unit code field should become available with only records that are associated to the property selected.  The entity code should auto populate based on the ***system creation date*** comparative to ownership effective date.  When the entity record is filled in, the field should become greyed out.  The financial dimension for BU, property, and market should pull from the BU-property relationship at the time of effective date.    Otherwise, if only the entity code is selected, the financial dimension for BU should pull from the entity structure master that is related to the entity ID.  Refer to default values for fixed assets created from  from general journal, invoice journal, pending vendor invoice or projects. | Fixed Assets >> Fixed Assets >> Fixed Assets >> Master form |
| FA.002 | I03  MED | Fixed Assets | Fixed asset listing | Inquiry | Add the entity code, entity name, property code, property name, unit code, and property group on the inquiry form.  When a property code is selected, the unit code field should become active and provide a listing of values that is only related to the property code selected. The entity code should auto default based on the effective ownership date.    Otherwise, user should be allowed to select and run by entity code  Allow user to filter on the screen. | Fixed Assets >> Fixed Assets >> Fixed Assets >> Fixed Asset Listing  \*\*Need to also include fixed asset property group field |
| FA.003 | M05  CRITICAL | Fixed Assets | Asset books | Form | Add the entity code, property code, and unit code on the form in the general section.  The values should default from the fixed asset master form. | Fixed Assets >> Fixed Assets >> Fixed Assets >> Books |
| FA.004 | M08  CRITICAL | Fixed Assets | Fixed Asset Journal | Journal | Add the entity code, property code, and unit code on the journal lines.  When the property code is selected, the unit code field should become available with only records that are associated to the property selected.  The entity code should auto populate based on the ***posting date field*** comparative to ownership effective date for the property.  When the entity record is filled in, the field should become greyed out.  The financial dimension for BU, property and market should pull from the BU-property relationship based on the posting date comparative to the effective ownership date.    Otherwise, if only the entity code is selected, the financial dimension for BU should pull from the entity structure master that is related to the entity ID. | Fixed Assets >> Journal entries >> Fixed asset journal |
| FA.005 | I04  MED | Fixed Assets | Fixed Asset transactions | Inquiry | Add the entity code, entity name, property code, property name, unit code, and property group on the inquiry form.  When a property code is selected, the unit code field should become active and provide a listing of values that is only related to the property code selected. The entity code should auto default based on the effective ownership date.  Otherwise, user should be allowed to select and run by entity code  Allow user to filter on the screen. | Fixed Assets >> Inquiries and reports >> Fixed asset transactions  \*\*Need to also include fixed asset property group field |
| FA.006 | R04  CRITICAL | Fixed Assets | Fixed asset roll-forward | Inquiries and Reports | Add the entity code, property code, unit code, and property group on the inquiry form.  When a property code is selected, the unit code field should become active and provide a listing of values that is only related to the property code selected. The entity code should auto default based on the effective ownership date.  Otherwise, user should be allowed to select and run by entity code.  The results on the report should be filtered based on the selection made. | Fixed Assets >> Inquiries and reports >> Transaction reports >> Fixed asset roll forward.  The following four fields should be added as columns into the report with the asset information. [Entity code, property code, unit code, property group].  Users should be able to fill in the components related to these fields prior to generating the report to isolate out transactions as needed. |
| FA.007 | I05  MED | Fixed Assets | Fixed assets not acquired | Inquiries and Reports | Add the entity code, entity name, property code, property name, and unit code on parameter screen. Allow user to select values.  When a property code is selected, the unit code field should become active and provide a listing of values that is only related to the property code selected. The entity code should auto default based on the effective ownership date.  Otherwise, user should be allowed to select and run by entity code  The results on the report should be filtered based on the selection made. | Fixed Assets >> Fixed assets >> Fixed assets not acquired |
| FA.008 | I06  MED | Fixed Assets | Fixed assets acquired | Inquiries and Reports | Add the entity code, entity name, property code, property name, and unit code on parameter screen. Allow user to select values.  When a property code is selected, the unit code field should become active and provide a listing of values that is only related to the property code selected. The entity code should auto default based on the effective ownership date.  Otherwise, user should be allowed to select and run by entity code  The results on the report should be filtered based on the selection made. | Fixed Assets >> Fixed assets >> Fixed assets acquired |
| FA.009 | I07  MED | Fixed Assets | Sold or scrap | Inquiries and Reports | Add the entity code, entity name, property code, property name, and unit code on parameter screen. Allow user to select values.  When a property code is selected, the unit code field should become active and provide a listing of values that is only related to the property code selected. The entity code should auto default based on the effective ownership date.  Otherwise, user should be allowed to select and run by entity code  The results on the report should be filtered based on the selection made. | Fixed Assets >> Fixed assets >> Sold or Scrap |
| FA.010 | M07  CRITICAL | Fixed Assets | Fixed Asset Proposal | Journal | Add the entity code, property code, and unit code on parameter screen.  Allow user to select values.  The results on the journal should be filtered based on the selection made. | Fixed Assets >> Journal entries >> Fixed asset journal >> Lines >>  -Depreciation Proposal  -Special depreciation allowance proposal  -Disposal-scrap  Fixed Asset >> Journal entries >> Create depreciation proposal |
| GL.001 | XXX  CRITICAL | General Ledger | General Journal | Journal | Add the entity code, property code, and unit code on the journal lines.  General journal is not related to fixed asset or projects.  When the property code is selected, the unit code field should become available with only records that are associated to the property selected.  The entity code should auto populate based on the ***posting date field*** comparative to ownership effective date for the property.  When the entity record is filled in, the field should become greyed out.  The financial dimension for BU, property, and market should pull from the BU-property relationship based on the posting date comparative to the effective ownership date.    Otherwise, if only the entity code is selected, the financial dimension for BU should pull from the entity structure master that is related to the entity ID.  Refer to default values for when general journal is project or fixed asset related | General Ledger >> Journal entries >> General Journals  General Ledger >> Journal entries >> Global general journals |
| GL.002 | XXX  CRITICAL | General Ledger | General Journal | Journal | Add the entity code, property code, and unit code on the journal lines.  General journal is not related to fixed asset or projects.  When the property code is selected, the unit code field should become available with only records that are associated to the property selected.  The entity code should auto populate based on the ***date field*** comparative to ownership effective date for the property.  When a property code is selected and the entity code is auto filled in, the field should become greyed out.  The financial dimension for BU, property, and market should pull from the BU-property relationship based on the posting date comparative to the effective ownership date.    Otherwise, if only the entity code is selected, the financial dimension for BU should pull from the entity structure master that is related to the entity ID.  Refer to default values for when general journal is project or fixed asset related | General Ledger >> Journal entries >> Periodic Journals  The fields should allow users to input values and be able to retrieve journal at a later point in time which will pull the field accordingly onto the journal.  When the user retrieves the template on the journal, the fields should be editable by the user in case update is needed.  If user updates the unit code, property code, or entity code, the financial dimensions should repull from the property master or entity structure master based on effective date comparative to journal line posting date. |
| GL.003 | XXX  CRITICAL | General Ledger | Voucher Transaction | Inquiries | Add the entity code, property code, and unit code on parameter screen. Allow user to select values.  When a property code is selected, the unit code field should become active and provide a listing of values that is only related to the property code selected. The entity code should auto default based on the effective ownership date.  Otherwise, user should be allowed to select and run by entity code  The results on the screen should be filtered based on the selection made. | General Ledger >> Inquiries and reports >> Voucher transactions.  The following three fields [ Entity code, Property code, Unit code] should be added to the voucher transaction parameter and listing form.  The fields allow user to filter records displayed on the report. |
| GL.004 | XXX  HIGH | General Ledger | Ledger transaction list | Inquiries and reports | Add the entity code, property code, and unit code on parameter screen. Allow user to select values.  When a property code is selected, the unit code field should become active and provide a listing of values that is only related to the property code selected. The entity code should auto default based on the effective ownership date.  Otherwise, user should be allowed to select and run by entity code  The results on the screen should be filtered based on the selection made. | General ledger >> Inquiries and reports>> Ledger reports >> Ledger transaction list |
| GL.005 | XXX  HIGH | General Ledger | Posted transaction by journal | Inquiries and reports | Add the entity code, property code, and unit code on parameter screen. Allow user to select values.  When a property code is selected, the unit code field should become active and provide a listing of values that is only related to the property code selected. The entity code should auto default based on the effective ownership date.  Otherwise, user should be allowed to select and run by entity code  The results on the report should be filtered based on the selection made. | General ledger >> Inquiries and reports>> Ledger reports >> posted transactions by journal |
| GL.006 | XXX  HIGH | General Ledger | Trial balance with transactional detail | Inquiries and reports | Add the entity code, property code, and unit code on parameter screen. Allow user to select values.  The results on the report should be filtered based on the selection made. | General ledger >> Inquiries and reports>> Trial balance with transaction detail |
| GL.007 | XXX  HIGH | General Ledger | Generate Prepaid invoice proposal | Form | Field name change:  Change Business unit to Entity code  Add the property code, and unit code on the parameter screen. Allow user to select values.  When a property code is selected, the unit code field should become active and provide a listing of values that is only related to the property code selected. The entity code should auto default based on the effective ownership date.  Otherwise, user should be allowed to select and run by entity code  The results on the report should be filtered based on the selection made. | General Ledger >> Periodic Tasks >> Prepayment >>Generate >> Prepaid invoice proposal |
| GL.008 | XXX  HIGH | General Ledger | Generate Amortization Schedule | Form | Add the entity code, property code, and unit code on the parameter screen. Allow user to select values.  When a property code is selected, the unit code field should become active and provide a listing of values that is only related to the property code selected. The entity code should auto default based on the effective ownership date.  Otherwise, user should be allowed to select and run by entity code  The results on the report should be filtered based on the selection made. | General Ledger >> Periodic Tasks >> Prepayment >>Generate >> Amortization schedule |
| GL.009 | XXX  HIGH | General Ledger | Monthly Amortization | Form | Field name change:  Change Business unit to Entity code  Add the property code, and unit code on the parameter screen. Allow user to select values.  When a property code is selected, the unit code field should become active and provide a listing of values that is only related to the property code selected. The entity code should auto default based on the effective ownership date.  Otherwise, user should be allowed to select and run by entity code  The results on the report should be filtered based on the selection made. | General Ledger >> Periodic Tasks >> Prepayment >>Generate >> Monthly Amortization |
| GL.010 | XXX  HIGH | General Ledger | Prepaid Amortization Balance | Inquiries and Reports | Field name change:  Change Business unit to Entity code  Change Property to Property code  Add unit code field. | General Ledger >> Inquiries and reports >> Prepayment >> Prepaid Amortization balance |
| PMA.001 | I10  MED | PMA | Project Master | Form | Add the entity code, property code, and unit code on the form in the general section.  When the property code is selected, the unit code field should become available with only records that are associated to the property selected.  The entity code should auto populate based on the ***system creation date*** comparative to ownership effective date.  When the entity record is filled in, the field should become greyed out.  The financial dimension for BU, property, and market should pull from the BU-property relationship at the time of effective date.    Otherwise, if only the entity code is selected, the financial dimension for BU should pull from the entity structure master that is related to the entity ID. | Project management accounting >> Projects >> All projects >> General section |
| PMA.002 | I10  MED | PMA | Project Master Listing | Inquiries | Add the entity code, property code, and unit code on parameter screen. Allow user to select values.  The results on the screen should be filtered based on the selection made. | Project management accounting >> Projects >> All projects |
| PMA.003 | XXX  MED | PMA | Project Journals | Journal | Add the entity code, property code and unit code on the hours journal.  Allow users to select values.  When the property code is selected, the unit code field should become available.  The listing in the unit code should only be those that are associated to the property code.  The entity code should auto populate based on the ***posting date*** comparative to ownership effective date.  When the entity record is filled in, the field should become greyed out.  The financial dimension for BU, property, and market should pull from the BU-property relationship based on the posting date comparative to the ownership effective date.    Otherwise, if only the entity code is selected, the financial dimension for BU should pull from the entity structure master that is related to the entity ID. | Project management accounting >> Projects >> All projects >> Project tab >> Journals >> Hours |
| PMA.004 | XXX  HIGH | PMA | Project Journals | Journal | Add the entity code, property code and unit code on the item journal.  Allow users to select values.  When the property code is selected, the unit code field should become available.  The listing in the unit code should only be those that are associated to the property code.  The entity code should auto populate based on the ***posting date*** comparative to ownership effective date.  When the entity record is filled in, the field should become greyed out.  The financial dimension for BU, property, and market should pull from the BU-property relationship based on the posting date comparative to the ownership effective date.    Otherwise, if only the entity code is selected, the financial dimension for BU should pull from the entity structure master that is related to the entity ID. | Project management accounting >> Projects >> All projects >> Project tab >> Journals >> Item |
| PMA.005 | XXX  CRITICAL | PMA | Project Journals | Journal | Add the entity code, property code and unit code on the expense journal.  Allow users to select values.  When the property code is selected, the unit code field should become available.  The listing in the unit code should only be those that are associated to the property code.  The entity code should auto populate based on the ***posting date*** comparative to ownership effective date.  When the entity record is filled in, the field should become greyed out.  The financial dimension for BU, property, and market should pull from the BU-property relationship based on the posting date comparative to the ownership effective date.    Otherwise, if only the entity code is selected, the financial dimension for BU should pull from the entity structure master that is related to the entity ID. | Project management accounting >> Projects >> All projects >> Project tab >> Journals >> Expense |
| PMA.006 | XXX  MED | PMA | Project Journals | Journal | Add the entity code, property code and unit code on the fees journal.  Allow users to select values.  When the property code is selected, the unit code field should become available.  The listing in the unit code should only be those that are associated to the property code.  The entity code should auto populate based on the ***posting date*** comparative to ownership effective date.  When the entity record is filled in, the field should become greyed out.  The financial dimension for BU, property, and market should pull from the BU-property relationship based on the posting date comparative to the ownership effective date.    Otherwise, if only the entity code is selected, the financial dimension for BU should pull from the entity structure master that is related to the entity ID. | Project management accounting >> Projects >> All projects >> Project tab >> Journals >> Fees |
| CB.001 | M15  CRITICAL | Cash and Bank | Bank Master | From | Add the entity code, property code, and unit code on the form in the general section.  Property management>> Management >> Entity structure >> Entity Tab >> Bank Accounts >> New  When a bank is added to the form and assigned to a Legal entity with an effective date, the bank account financial dimension field should auto update with the proper BU.  The entity field should also update accordingly. | Cash and Bank >> Bank Accounts Bank Accounts >> Bank Form |
| CB.002 | M15  CRITICAL | Cash and Bank | Bank listing | Inquiries | Add the entity code, property code, and unit code on parameter screen. Allow user to select values.  The results on the screen should be filtered based on the selection made. | Cash and Bank >> Bank Accounts Bank Accounts >> Bank Form |

### Open in Excel- Journal Templates

The following templates are critical for go live and will need modification to bring in entity code, property code, and unit code. The data fields should be made public, and the data source should match the form. The financial dimension should auto default based on the values selected in each of the three fields based on the logic established below:

| ID | OFL ID | AREA | PATH | DESCRIPTION |
| --- | --- | --- | --- | --- |
| TEMP.001 | T03 | General Journal | General Ledger >> Journal Entries>> General Journals | The original template should be copied and saved as Tricon General journal line template.  Add the entity code, property code, and unit code  When the property code is selected, the unit code field should become available with only records that are associated to the property selected.  The entity code should auto populate based on the ***transaction posting date*** comparative to ownership effective date.  When the entity record is filled in, the field should become greyed out.  The financial dimension for BU, property, and market should pull from the BU-property relationship at the time of effective date.    Otherwise, if only the entity code is selected, the financial dimension for BU should pull from the entity structure master that is related to the entity ID. |
| TEMP.002 | T01 | Invoice Journal | Accounts Payable >> Invoices >> Invoice Journal | The original template should be copied and saved as Tricon Invoice journal line template.  Add the entity code, property code, and unit code  When the property code is selected, the unit code field should become available with only records that are associated to the property selected.  The entity code should auto populate based on the ***transaction posting date*** comparative to ownership effective date.  When the entity record is filled in, the field should become greyed out.  The financial dimension for BU, property, and market should pull from the BU-property relationship at the time of effective date.    Otherwise, if only the entity code is selected, the financial dimension for BU should pull from the entity structure master that is related to the entity ID. |
| TEMP.003 | T02 | Fixed Asset Journal | Fixed Assets >> Journal entries >> Fixed asset journals | The original template should be copied and saved as Tricon Fixed asset journal template.  Add the entity code, property code, and unit code  When the property code is selected, the unit code field should become available with only records that are associated to the property selected.  The entity code should auto populate based on the ***transaction posting date*** comparative to ownership effective date.  When the entity record is filled in, the field should become greyed out.  The financial dimension for BU, property, and market should pull from the BU-property relationship at the time of effective date.    Otherwise, if only the entity code is selected, the financial dimension for BU should pull from the entity structure master that is related to the entity ID. |
| TEMP.004 | T06  CRITICAL | Project Expense Journal | Project management accounting >> Projects >> All projects >> Project tab >> Journals >> Expense | The original template should be copied and saved as Tricon Journal lines for Project - expenses entry template.  Add the entity code, property code, and unit code  When the property code is selected, the unit code field should become available with only records that are associated to the property selected.  The entity code should auto populate based on the ***transaction posting date*** comparative to ownership effective date.  When the entity record is filled in, the field should become greyed out.  The financial dimension for BU, property, and market should pull from the BU-property relationship at the time of effective date.    Otherwise, if only the entity code is selected, the financial dimension for BU should pull from the entity structure master that is related to the entity ID. |
| TEMP.005 | T06  HIGH | Project Item Journal | Project management accounting >> Projects >> All projects >> Project tab >> Journals >> Item | The original template should be copied and saved as Tricon Project Item journal template.  Add the entity code, property code, and unit code  When the property code is selected, the unit code field should become available with only records that are associated to the property selected.  The entity code should auto populate based on the ***transaction posting date*** comparative to ownership effective date.  When the entity record is filled in, the field should become greyed out.  The financial dimension for BU, property, and market should pull from the BU-property relationship at the time of effective date.    Otherwise, if only the entity code is selected, the financial dimension for BU should pull from the entity structure master that is related to the entity ID. |
| TEMP.006 | T06  MED | Project Hour Journal | Project management accounting >> Projects >> All projects >> Project tab >> Journals >> Hours | The original template should be copied and saved as Tricon Project hours entry template.  Add the entity code, property code, and unit code  When the property code is selected, the unit code field should become available with only records that are associated to the property selected.  The entity code should auto populate based on the ***transaction posting date*** comparative to ownership effective date.  When the entity record is filled in, the field should become greyed out.  The financial dimension for BU, property, and market should pull from the BU-property relationship at the time of effective date.    Otherwise, if only the entity code is selected, the financial dimension for BU should pull from the entity structure master that is related to the entity ID. |
| TEMP.007 | T06  MED | Project Fee Journal | Project management accounting >> Projects >> All projects >> Project tab >> Journals >> Fees | The original template should be copied and saved as Tricon Fixed asset journal template.  Add the entity code, property code, and unit code  When the property code is selected, the unit code field should become available with only records that are associated to the property selected.  The entity code should auto populate based on the ***transaction posting date*** comparative to ownership effective date.  When the entity record is filled in, the field should become greyed out.  The financial dimension for BU, property, and market should pull from the BU-property relationship at the time of effective date.    Otherwise, if only the entity code is selected, the financial dimension for BU should pull from the entity structure master that is related to the entity ID. |
| TEMP.008 | T04  CRITICAL | Prepaid | General Ledger >> Inquiries and reports >> Prepayment >> Prepaid invoice proposal | Add the entity code, property code, and unit code  When the property code is selected, the unit code field should become available with only records that are associated to the property selected.  The entity code should auto populate based on the ***transaction posting date*** comparative to ownership effective date.  When the entity record is filled in, the field should become greyed out.  The financial dimension for BU, property, and market should pull from the BU-property relationship at the time of effective date.    Otherwise, if only the entity code is selected, the financial dimension for BU should pull from the entity structure master that is related to the entity ID. |
| TEMP.009 | T05  CRITICAL | HOA | Property Management >> Management >> Properties >> Management tab >> Setup >> HOA | Add the entity code, property code, and unit code  When the property code is selected, the unit code field should become available with only records that are associated to the property selected.  The entity code should auto populate based on the ***transaction posting date*** comparative to ownership effective date.  When the entity record is filled in, the field should become greyed out.  The financial dimension for BU, property, and market should pull from the BU-property relationship at the time of effective date.    Otherwise, if only the entity code is selected, the financial dimension for BU should pull from the entity structure master that is related to the entity ID. |

### Data Management - Data Entity Templates

The following templates are critical for go live and will need modification to bring in entity code, property code, and unit code as an extension to existing table.

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| ID | OFL ID | AREA | ENTITY | DESCRIPTION |
| DATA.001 | D03 | General Journal | General Journal | Add the entity code, property code, and unit code. |
| DATA.002 | D01 | Invoice Journal | Vendor invoice journal | Add the entity code, property code, and unit code. |
| DATA.003 | D02 | Fixed Asset Journal | Fixed asset journal  Fixed asset journal v2 entity | Add the entity code, property code, and unit code. |

### Default Values-Inter modules

In addition to the logic mentioned above, the flow of information from module to module shall default accordingly based on the relationship of source and destination forms. The system should be able to copy the information from origin to the next form for the following processes:

#### Projects

| ID | OFL ID | AREA | PATH | DESCRIPTION |
| --- | --- | --- | --- | --- |
| DEF.001 | M01A/M21  CRITICAL | Project to PO creation | Procurement and sourcing >> Purchase Orders >> All purchase order >> Purchase order header and lines  Project management accounting >> Projects >> All Projects >> Manage tab >> New >> Item task >> Purchase order >> Purchase order header and lines  Project management accounting >> Item tasks >> Project purchase order header and lines | When a PO is created from the project master, the entity code, property code, and unit code should be inherited from the project.  When the PO is created from the procurement master and a project code is manually assigned to the PO, then the entity code, property code and unit code should be inherited from the project.  The entity code, property code and unit code should update accordingly based on the values on the project master.  The financial dimension should auto default the existing values from the project id used.  Note: this is dependent on bulk transfer subset to update project |
| DEF.004 | M01A/M21 | Invoice Journal to Projects | Accounts Payable >> Invoices >> Vendor invoice journal | When a project is selected on the vendor invoice journal, the entity code, property code, and unit code should default from the project master.  The entity code, property code and unit code should update accordingly based on the values on the project master.  The financial dimension should auto default from the project financial dimensions.  Note: This is dependent on the bulk transfer subset to update projects. |
| DEF.009 | M01A/M21 | General journal to projects | General Ledger >> Journal entries >> General Journals | When a project is selected on a general journal, the entity code, property code, and unit code should default from the project.  If only an entity code is entered on the project, then the entity code field should default on the journal line.  If property code is entered on the project, then the entity code and property code field should default on the journal line.  If the unit code is entered on the project, then the entity code, property code and unit code fields should default on the journal line.  The financial dimension should auto default from the project financial dimensions.  Note: This is dependent on the bulk transfer to update projects. |
| DEF.011 | XXX  CRITICAL | Pending Vendor invoice to Projects | Accounts Payable >> Invoices >> Pending vendor invoice | When a pending vendor invoice is created for a project, the entity code, property code and unit code should be pulled from the project master.  If only an entity code is entered on the project master, then the entity field should default on the journal line.  If property code is selected, then the entity code and property code should auto default on the journal line.  If a property code is selected, then the unit code field should be available.  The unit code field should only display records related to the property code.  The financial dimension should auto default the existing values from the project master.  Note: This is dependent on the bulk transfer to update projects. |
| DEF.012 | XXX  CRITICAL | Triforce to Projects | Integration | When Projects are created through integration, the system should default the entity code from the property code that is associated to the project.  The entity code and financial dimension values should default based on the system creation date of the project in comparison to the effective ownership date. |
| DEF.017 | XXX  CRITICAL | Projects to sub-projects | Project management accounting >> Projects >. All projects | When creating a sub project, the system should default the parent project entity code, property code and unit code to the sub-project. In addition, the system should copy the financial dimensions of the parent project to the sub projects. |

#### Fixed Assets

| ID | OFL ID | AREA | PATH | DESCRIPTION |
| --- | --- | --- | --- | --- |
| DEF.003 | M18 | Project to Fixed Assets | Project management accounting >> Projects >> All projects >> Manage tab>> Process >> Estimates >> Eliminate | When the project is estimated and eliminated to a fixed asset, the entity code, property code and unit code should be defaulted from the project onto the fixed asset master and flow through to the fixed asset books.  The entity code, property code and unit code should update accordingly based on the values on the project master.  The financial dimension should auto default the existing values from the project.  Note: This is dependent on the bulk transfer subset to update projects. |
| DEF.005 | M18 | Invoice Journal to fixed assets | Accounts Payable >> Invoices >> Vendor invoice journal | When a fixed asset is selected on an invoice journal, the entity code, property code, and unit code should default from the fixed asset.  The entity code, property code and unit code should update accordingly based on the values on the fixed asset master.  The financial dimension should auto default from the fixed asset current book.  Note: This is dependent on the bulk transfer to update fixed assets. |
| DEF.006 | M18 | Pending vendor invoice to Fixed assets (new asset) | Accounts Payable >> Invoices >> Pending vendor invoice | When the pending vendor invoice is created for a new fixed asset, the entity code, property code, and unit code should be pushed from the pending vendor invoice to the fixed asset master and all fixed asset books related to the new fixed asset id that is assigned when the invoice is posted.  If a property code is selected, the unit code field should become active, the values in the unit code should only display records related to the property. In addition, the entity code should auto default based on the posting date and the effective ownership date.  If an entity code is selected, the financial dimension BU should pull from the entity structure related to the entity code.  The financial dimension should auto default on the pending vendor invoice form based on the combination of the selection made for the property code, or entity code and posting date compared to the effective ownership date.  The financial dimension on the pending vendor invoice should update the asset books. |
| DEF.007 | M18 | Pending vendor invoice to Fixed asset (existing asset) | Accounts Payable >> Invoices >> Pending vendor invoice | When a pending vendor invoice is created for an existing asset, the entity code, property code and unit code should be pulled from the fixed asset master current book.  If only an entity code is entered on the fixed asset, then the entity field should default on the line.  If property code is selected, then the entity code and property code should auto default on the line.  If a property code is selected, then the unit code field should be available.  The unit code field should only display records related to the property code  The financial dimension should auto default the existing values from the fixed asset current book.  Note: This is dependent on the bulk transfer to update fixed assets. |
| DEF.008 | M18 | General journal to fixed assets | General Ledger >> Journal entries >> General Journals | When a fixed asset is selected on a general journal, the entity code, property code, and unit code should default from the fixed asset.  If only an entity code is entered on the fixed asset, then the entity code field should default on the journal line.  If property code is entered on the fixed asset, then the entity code and property code field should default on the journal line.  If the unit code is entered on the fixed asset, then the entity code, property code and unit code fields should default on the journal line.  The financial dimension should auto default from the fixed asset current book.  Note: This is dependent on the bulk transfer to update fixed assets. |
| DEF.013 | XXX  HIGH | PO to New fixed assets |  | If a property code is selected, the unit code field should become active, the values in the unit code should only display records related to the property. In addition, the entity code should auto default based on the posting date and the effective ownership date.  Otherwise, if an entity code is selected, then the BU financial dimension should pull the financial dimension value from the entity structure for the related entity code.  The financial dimension should auto default on the purchase order form based on the combination of the selection made for the property code, or entity code and posting date compared to the effective ownership date.  The financial dimension on the purchase order should update the all-asset books if a product receipt is generated.  The entity code, property code, and unit code should auto default to the fixed asset master and all asset books related to the fixed asset id created upon product receipt. |
| DEF.014 | XXX  HIGH | PO to Existing fixed assets |  | When a purchase order is created for an existing asset, the entity code, property code and unit code should be pulled from the fixed asset master current book. The user should be expected to enter the fixed asset id on the po creation form to default the entity code, property code, and unit code to the purchase order header and line.  If only an entity code is entered on the fixed asset, then the entity field should default on the line.  If property code is selected, then the entity code and property code should auto default on the line.  If a property code is selected, then the unit code field should be available.  The unit code field should only display records related to the property code  The financial dimension should auto default the existing values from the fixed asset current book.  Note: This is dependent on the bulk transfer to update fixed assets. |
| DEF.016 | XXX  MED | Fixed Asset to Free Text Invoice | Accounts receivable >> Free text >> All free text invoice | When using free text invoice to sell an asset, the property code, entity code and unit code should default from the fixed asset master onto the free text invoice.  (Note: This is dependent on the bulk transfer subset that open projects will go through an update process when ownership changes.) |

#### Accounts Payable

| ID | OFL ID | AREA | PATH | DESCRIPTION |
| --- | --- | --- | --- | --- |
| DEF.002 | M22  CRITICAL | PO creation to PO invoice | Procurement and sourcing >> Purchase orders >> All purchase orders >> Invoice tab >> Generate Invoice  Accounts Payable >> Invoices >> Pending vendor invoice | When the fields property code or unit code is defined on the PO then at the time of PO invoice creation, the PO invoice should inherit the entity code, property code, and unit code from the purchase order at the header and line level.  The entity code, property code and unit code should update accordingly based on the values on the project master.  The financial dimension should auto default the existing values from the purchase order.  Note: This is dependent on the bulk transfer subset to update open purchase order |

#### General Ledger

| ID | OFL ID | AREA | PATH | DESCRIPTION |
| --- | --- | --- | --- | --- |
| DEF.010 | XXX  MED | General Journal (Periodic template) to General Journal | General Ledger >> Journal entries >> General Journals >> Lines >> Period Journal >> Retrieve journal | When a periodic journal template that is stored in [General ledger >> Journal entries >> Periodic journals] is retrieved, the new fields added for unit code, property code, and entity code should auto default from the template.  The financial dimensions set on the template should be carried to the general journal upon retrieval.  After the template has been retrieve, the user should be able to update the entity code, property code or unit code.  If the entity code is updated, then the entity financial dimension should be updated.  If the property code is updated, then the system should update the entity code and financial dimensions based on the ***post date*** in relation to the effective ownership date.  When the property code is selected, the unit code field should become active, and the listing should only display records related to the property. |
| DEF.015 |  | Prepaid default. |  | Refer to DEF.018-DEF.021 |
| DEF.018 | XXX  HIGH | General Ledger: Prepaid invoice proposal | General Ledger >> Inquiries and reports >> prepayment >> prepaid invoice proposal | Field name change:  Change Business unit to Entity code  Add the property code, and unit code on the parameter screen.  Entity code, property code and unit code should default from either the pending vendor invoice, general journal, or invoice journal.  Users should be able to filter on each of the fields. |
| DEF.019 | XXX  HIGH | General Ledger: Prepaid invoice inquiry | General Ledger >> Inquiries and reports >> prepayment >> prepaid invoice inquiry | Field name change:  Change Business unit to Entity code  Change Property to Property code  Add unit code on the parameter screen.  Entity code, property code and unit code should default from the prepaid invoice proposal form.  Users should be able to filter on each of the fields. |
| DEF.020 | XXX  HIGH | General Ledger: Amortization schedule | General Ledger >> Inquiries and reports >> prepayment >> amortization schedule | Add the entity code, property code, and unit code on the form.  The fields should auto populate from the entity code, property code, unit code on the general journal when posting the amortization schedule. |
| DEF.021 | XXX  HIGH | General Ledger: Amortization schedule | General Ledger >> Inquiries and reports >> Prepayment >> Prepaid Amortization balance | Field name change:  Change Business unit to Entity code  Change Property to Property code  Add unit code field.  Values should default from the prepaid amortization schedule |

# Risks/Considerations

1. All FDD’s developed or in flight will need to be reviewed for updated changes.
2. When the bulk transfer solution and bulk transfer subset solutions are developed, we will need to regression test and test additional scenarios related to ownership changes between initial creation and finalizing transactions.
3. If bulk transfer and bulk transfer subset functionality is not triggered in the system, then the values related to the financial posting will not align with the legal entity effective ownership and will require users to perform reclass.

# Test Scenarios

The below are high-level business cases. Additional cases can be added by the client during FDD review.

## Enhancements

### Forms, Journals, and Inquiries & Reports

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| FORMS, JOURNALS AND INQUIRIES AND REPORTS  1. Validate the following three fields [ Entity code, Property code, Unit code] were added to the forms, inquiries and reports and journal and user can filter off the fields. 2. When selecting property code, the unit code field becomes available. The entity code will auto default from the property master based on the effective date of ownership. The dimensions from the associate entity – property relationship will be pulled and assigned to the BU, property, and market financial dimensions 3. When selecting an entity code, the dimensions from the associated entity master will be pulled and assigned to the BU financial dimension. 4. Other- filtering records based on selection. | | | | | |
| **ID** | **Scenario** | **Steps** | **Expected Outcome** | **Pass/Fail** |
| T.01.A | AP.001  Vendor Master- Field Validation | Accounts Payable >> Vendors >> All vendors >> Vendor Form >> General Section | Validate the following three fields [ Entity code, Property code, Unit code] were added to the vendor master form. |  |
| T.01.B | AP.001  Vendor Master – Property Code | Accounts Payable >> Vendors >> All vendors >> Vendor Form >> General Section | Validate when selecting property code, the unit code field is available.  Validate the unit code listing only display the records related to the property selected.  Validate the entity code defaults based on the system creation date comparative to ownership effective date.  Validate the field is greyed out when a property value is selected.  Validate the financial dimension for BU, property, and market is derived based on the relationship of BU/Property based on the system creation date comparative to the ownership effective date. |  |
| T.01.C | AP.001  Vendor Master – Entity Code | Accounts Payable >> Vendors >> All vendors >> Vendor Form >> General Section | Validate when selecting entity code  Validate the financial dimension for BU is derived from the entity structure master. |  |
| T.02.A | AP.002  Vendor listing- Field Validation | Accounts Payable >> Vendors >> All vendors | Validate the following three fields [ Entity code, Property code, Unit code] were added to the vendor master listing. |  |
| T.02.D | AP.002  Vendor listing- Field Validation | Accounts Payable >> Vendors >> All vendors | Validate users can enter values into the [ Entity code, Property code, Unit code] and the records would be filtered.  Utilize T.01.B-T01.C appears on the vendor listing form based on the values that were used across the three fields. |  |
| T.03.A | AP.003  Vendor Aging – Field Validation | Accounts Payable >> Inquiries and reports >> vendor aging | Validate the following three fields [ Entity code, Property code, Unit code] were added to the vendor aging parameter screen and user can input values. |  |
| T.03.B | AP.003  Vendor Aging – Property Code filtering | Accounts Payable >> Inquiries and reports >> vendor aging | Validate the report generated has filtered the records based on the selection of property code.  Utilize T.05.B-T.05.C and T.06.B-T.06.C after activity has been posted. |  |
| T.03.C | AP.003  Vendor Aging – Entity Code filtering | Accounts Payable >> Inquiries and reports >> vendor aging | Validate the report generated has filtered the records based on the selection of entity code. |  |
| T.04.A | AP.004  Open vendor invoices – Field validation | Accounts Payable >> Invoices >> Open Vendor Invoices | Validate the following three fields [ Entity code, Property code, Unit code] were added to the open vendor invoices. |  |
| T.04.B | AP.004  Open vendor invoices – Property code and filtering | Accounts Payable >> Invoices >> Open Vendor Invoices | Validate users can enter property code and the records would be filtered based on property code selected. |  |
| T.04.C | AP.004  Open vendor invoices – Entity code and filtering | Accounts Payable >> Invoices >> Open Vendor Invoices | Validate users can enter entity code and the records would be filtered based on entity code selected. |  |
| T.05.A | AP.005  Vendor Invoice Journal – Field validation | Accounts Payable >> Invoices >> Invoice journal | Validate the following three fields [ Entity code, Property code, Unit code] were added to the vendor invoice journal form. |  |
| T.05.B.1 | AP.005  Vendor Invoice Journal not related to projects or fixed assets – Property Code | Accounts Payable >> Invoices >> Invoice journal | Select a property where ownership has changed.  Enter the invoice journal using today’s date as the posting.  Validate when the property code is selected, the unit code field should become available with only records that are associated to the property selected.  Validate the entity code auto populated based on the ***posting date field*** comparative to ownership effective date for the property.  Validate when the entity code is auto filled, the field should become greyed out.  Validate the financial dimension for BU, property, and market should auto populate based on the BU-property effective ownership relationship date.  Validate that the dimension is updated for both sides of the entry.  Validate dimension can be updated.  Validate dual line entry. |  |
| T.05.B.2 | AP.005  Vendor Invoice Journal not related to projects or fixed assets –Property Code | Accounts Payable >> Invoices >> Invoice journal | Use the same property in test T.05.B.1  Enter the invoice journal using a posting date prior to the latest effective date.  Validate when the property code is selected, the unit code field should become available with only records that are associated to the property selected.  Validate the entity code auto populated based on the ***posting date field*** comparative to ownership effective date for the property.  Validate when the entity code is auto filled, the field should become greyed out.  Validate the financial dimension for BU, property, and market should auto populate based on the BU-property effective ownership relationship date.  Validate that the dimension is updated for both sides of the entry.  Validate dimension can be updated.  Validate dual line entry. |  |
| T.05.C | AP.005  Vendor Invoice Journal not related to projects or fixed assets – Entity Code | Accounts Payable >> Invoices >> Invoice journal | Validate when selecting an entity, the dimensions from the associated entity master will be pulled and assigned to the BU financial dimension.  Validate that the dimension is updated for both sides of the entry.  Validate dimension can be updated.  Validate dual line entry. |  |
| T.06.A | AP.006  Vendor Payment Journal – Settlement screen  View marked transactions | Accounts Payable >> Payments >> Vendor Payment Journal >> Lines >> Settled transactions  Accounts Payable >> Payments >> Vendor Payment Journal >> Lines >> View marked transactions | Validate the following three fields [ Entity code, Property code, Unit code] were added to the settled transactions and viewed marked transactions. |  |
| T.06.B | AP.006  Vendor Payment Journal – Settlement screen  View marked transactions  Property Code | Accounts Payable >> Payments >> Vendor Payment Journal >> Lines >> Settled transactions  Accounts Payable >> Payments >> Vendor Payment Journal >> Lines >> View marked transactions | Navigate to the form, validate the records can be filtered by property code. |  |
| T.06.C | AP.006  Vendor Payment Journal – Settlement screen  View marked transactions  Entity Code | Accounts Payable >> Payments >> Vendor Payment Journal >> Lines >> Settled transactions  Accounts Payable >> Payments >> Vendor Payment Journal >> Lines >> View marked transactions | Navigate to the form, validate the records can be filtered by entity code. |  |
| T.07.A | AP.007  Pending Vendor Invoice that is not related to PO, Fixed Assets or Projects – Field Validation | Accounts Payable >> Invoices >> Pending Vendor Invoice >> Purchase order header and lines  Accounts Payable >> Purchase Order >> All purchase order >> Invoice tab >> generate >> invoice >> Purchase order header and lines | Validate the following three fields [ Entity code, Property code, Unit code] were added to the pending vendor invoice form header and lines. |  |
| T.07.B.1 | AP.007  Pending Vendor Invoice that is not related to PO, Fixed Assets or Projects – Property Code | Accounts Payable >> Invoices >> Pending Vendor Invoice >> Purchase order header and lines  Accounts Payable >> Purchase Order >> All purchase order >> Invoice tab >> generate >> invoice >> Purchase order header and lines | Select a property where ownership has changed.  Enter the pending vendor invoice using today’s date as the posting.  Validate when the property code is selected, the unit code field should become available with only records that are associated to the property selected.  Validate the entity code auto populated based on the ***posting date field*** comparative to ownership effective date for the property.  Validate when the entity code is auto filled, the field should become greyed out.  Validate the financial dimension for BU, property, and market should auto populate based on the BU-property effective ownership relationship date. |  |
| T.07.B.2 | AP.007  Pending Vendor Invoice that is not related to PO, Fixed Assets or Projects – Property Code | Accounts Payable >> Invoices >> Pending Vendor Invoice >> Purchase order header and lines  Accounts Payable >> Purchase Order >> All purchase order >> Invoice tab >> generate >> invoice >> Purchase order header and lines | Use the same property in test T.07.B.1  Enter the pending vendor invoice using a posting date prior to the latest effective date.  Validate when the property code is selected, the unit code field should become available with only records that are associated to the property selected.  Validate the entity code auto populated based on the ***posting date field*** comparative to ownership effective date for the property.  Validate when the entity code is auto filled, the field should become greyed out.  Validate the financial dimension for BU, property, and market should auto populate based on the BU-property effective ownership relationship date. |  |
| T.07.C | AP.007  Pending Vendor Invoice that is not related to PO, Fixed Assets or Projects – Entity Code | Accounts Payable >> Invoices >> Pending Vendor Invoice >> Purchase order header and lines  Accounts Payable >> Purchase Order >> All purchase order >> Invoice tab >> generate >> invoice >> Purchase order header and lines | Validate when selecting an entity, the dimensions from the associated entity master will be pulled and assigned to the BU financial dimension. |  |
| T.08.A | AP.008  Pending Vendor invoice Inquiry form– Field Validation | Accounts Payable >> Invoices >> Pending Vendor Invoice Inquiry | Validate the following three fields [ Entity code, Property code, Unit code] were added to the pending vendor invoice inquiry screen.  Utilize T.07.B-T.07.C if activity has not been posted yet to validate the field. |  |
| T.08.B | AP.008  Pending Vendor invoice Inquiry form– Property Code | Accounts Payable >> Invoices >> Pending Vendor Invoice Inquiry | Validate when user enters a property code, the records on the screen are filtered to the property code selected. |  |
| T.08.C | AP.008  Pending Vendor invoice Inquiry form– Entity Code | Accounts Payable >> Invoices >> Pending Vendor Invoice Inquiry | Validate when user enters a entity code, the records on the screen are filtered to the entity code selected. |  |
| T.09.A | AP.009  Vendor Payment Proposal – Parameter and Proposal listing | Accounts Payable >> Payments >> Vendor Payment Journal >> Lines >> Payment Proposal >> Create payment proposal  Accounts Payable >> Payments >> Vendor Payment Journal >> Lines >> Payment Proposal >> Create payment proposal > OK | Validate the following three fields [ Entity code, Property code, Unit code] were added to the vendor payment proposal parameter screen. |  |
| T.09.B | AP.009  Vendor Payment Proposal – Parameter and Proposal listing  Property Code | Accounts Payable >> Payments >> Vendor Payment Journal >> Lines >> Payment Proposal >> Create payment proposal  Accounts Payable >> Payments >> Vendor Payment Journal >> Lines >> Payment Proposal >> Create payment proposal > OK | Validate on the proposal screen, when user selects the property code, only records related to the property code is displayed in the proposal.  When the proposal is accepted the fields on the payment journal line are updated accordingly with property code, entity code, and proper financial dimensions. |  |
| T.09.C | AP.009  Vendor Payment Proposal – Parameter and Proposal listing  Entity Code | Accounts Payable >> Payments >> Vendor Payment Journal >> Lines >> Payment Proposal >> Create payment proposal  Accounts Payable >> Payments >> Vendor Payment Journal >> Lines >> Payment Proposal >> Create payment proposal > OK | Validate on the proposal screen, when user selects the entity code, only records related to the entity code is displayed in the proposal.  When the proposal is accepted the fields on the payment journal line are updated accordingly with entity code and proper financial dimensions. |  |
| T.10.A | AP.010  Vendor transaction – Field Validation | Accounts Payable >> Vendors >> All vendors >> Vendor Tab >> Transactions >> Transactions | Validate the following three fields [ Entity code, Property code, Unit code] were added to the purchase order form. |  |
| T.10.B | AP.010  Vendor transaction – Property code | Accounts Payable >> Vendors >> All vendors >> Vendor Tab >> Transactions >> Transactions | Validate when the property code is selected, the unit code field is active.  Validate the unit code field only display records related to the property code for user to select from.  Validated the entity code auto defaults based on the posted transaction record. |  |
| T.10.C | AP.010  Vendor transaction – Entity code | Accounts Payable >> Vendors >> All vendors >> Vendor Tab >> Transactions >> Transactions | Validate when the entity code is selected, the property code field displays records related to the entity code for user to select from. |  |
| T.11.A | PS.001  Purchase Order Master when purchase order is not related to recurring purchase order, project or fixed assets – Field Validation | Procurement and sourcing >> Purchase Orders >> All purchase order >> Purchase order parameter, Purchase order header and lines  Project management accounting >> Projects >> All Projects >> Manage tab >> New >> Item task >> Purchase order >> Purchase order header and lines  Project management accounting >> Item tasks >> Project purchase order header and lines | Validate the following three fields [ Entity code, Property code, Unit code] were added to the purchase order form. |  |
| T.11.B | PS.001  Purchase Order Master when purchase order is not related to recurring purchase order, project or fixed assets – Property Code | Procurement and sourcing >> Purchase Orders >> All purchase order >> Purchase order parameter, Purchase order header and lines  Project management accounting >> Projects >> All Projects >> Manage tab >> New >> Item task >> Purchase order >> Purchase order header and lines  Project management accounting >> Item tasks >> Project purchase order header and lines | Validate when the property code is selected, the unit code field should become available with only records that are associated to the property selected.  Validate the entity code should auto populate based on the ***system creation date*** comparative to ownership effective date.  Validate when the entity code is auto filled, the field should become greyed out.  Validate the financial dimension for BU, property, and market should pull from the property master based on the BU-property relationship from system creation date comparative to the effective ownership date. |  |
| T.11.C | PS.001  Purchase Order Master when purchase order is not related to recurring purchase order, project or fixed assets – Entity Code | Procurement and sourcing >> Purchase Orders >> All purchase order >> Purchase order parameter, Purchase order header and lines  Project management accounting >> Projects >> All Projects >> Manage tab >> New >> Item task >> Purchase order >> Purchase order header and lines  Project management accounting >> Item tasks >> Project purchase order header and lines | Validate when an entity code is selected, the financial dimension for BU should pull from the entity structure master that is related to the entity ID. |  |
| T.12.A | PS.002  Purchase order inquiry – Field Validation | Procurement and sourcing >> Purchase Orders >> All purchase order listing | Validate the following three fields [ Entity code, Property code, Unit code] were added to the purchase order listing screen and users can filter on the fields. |  |
| T.12.B | PS.002  Purchase order inquiry – Property code | Procurement and sourcing >> Purchase Orders >> All purchase order listing | Validate on the purchase order listing screen, when user selects the property code, only records related to the property code is displayed. |  |
| T.12.C | PS.002  Purchase order inquiry – Entity code | Procurement and sourcing >> Purchase Orders >> All purchase order listing | Validate on the purchase order listing screen, when user selects the entity code, only records related to the entity code is displayed. |  |
| T.13.A | AR.001  Customer Master – Field Validation | Accounts receivable >> Customers >> All customers | Validate the following three fields [ Entity code, Property code, Unit code] were added to the customer master form. |  |
| T.13.B | AR.001  Customer Master – Property Code | Accounts receivable >> customers >> All customers >> Customer Form >> General Section | Validate when the property code is selected, the unit code field should become available with only records that are associated to the property selected.  Validate the entity code should auto populate based on the ***system creation date*** comparative to ownership effective date.  Validate when the entity code is auto filled, the field should become greyed out.  Validate the financial dimension for BU, property, and market should pull from the property master based on the BU-property relationship from system creation date comparative to the effective ownership date. |  |
| T.13.C | AR.001  Customer Master – Entity Code | Accounts receivable >> customers >> All customers >> Customer Form >> General Section | Validate if only the entity code is selected, the financial dimension for BU should pull from the entity structure master that is related to the entity ID. |  |
| T.14.A | AR.002  Customer Master listing | Accounts receivable >> Customers >> All customers listing | Validate the following three fields [ Entity code, Property code, Unit code] were added to the customer master listing. |  |
| T.14.B | AR.002  Customer Master listing – Property Code | Accounts receivable >> Customers >> All customers listing | Validate on the customer listing screen, when user selects the property code, only records related to the property code is displayed. |  |
| T.14.C | AR.002  Customer Master listing – Entity Code | Accounts receivable >> Customers >> All customers listing | Validate on the customer listing screen, when user selects the entity code, only records related to the entity code is displayed. |  |
| T.15.A | AR.003  Free Text Invoice- Field Validation | Accounts receivable >> Invoices >> All free text invoices | Validate the following three fields [ Entity code, Property code, Unit code] were added to the free text invoice form. |  |
| T.15.B.1 | AR.003  Free Text Invoice – Property code | Accounts receivable >> Invoices >> All free text invoices | Select a property that has ownership changes.  Enter the free text invoice using a posting date after the latest effective date.  Validate when the property code is selected, the unit code field should become available with only records that are associated to the property selected.  Validate the entity code should auto populate based on the ***posting date*** comparative to ownership effective date.  Validate when the entity code is auto filled, the field should become greyed out.  Validate the financial dimension for BU, property, and market should pull from the BU-property relationship based on posting date comparative to the effective ownership date. |  |
| T.15.B.2 | AR.003  Free Text Invoice – Property code | Accounts receivable >> Invoices >> All free text invoices | Use the same property in test T.14.B.1  Enter the free text invoice using a posting date prior to the latest effective date.  Validate when the property code is selected, the unit code field should become available with only records that are associated to the property selected.  Validate the entity code should auto populate based on the ***posting date*** comparative to ownership effective date.  Validate when the entity code is auto filled, the field should become greyed out.  Validate the financial dimension for BU and property should pull from the BU-property relationship based on posting date comparative to the effective ownership date. |  |
| T.15.C | AR.003  Free Text Invoice – Entity code | Accounts receivable >> Invoices >> All free text invoices | Validate if only the entity code is selected, the financial dimension for BU should pull from the entity structure master that is related to the entity ID. |  |
| T.16.A | AR.004  Recurring Free Text Invoice – Field Validation | Accounts receivable >> Invoices >> Recurring invoices >> Free text invoice template | Validate the following three fields [ Entity code, Property code, Unit code] were added to the free text invoice form. |  |
| T.16.B.1 | AR.004  Recurring Free Text Invoice – Property code | Accounts receivable >> Invoices >> Recurring invoices >> Free text invoice template | Select a property that has ownership changes.  Generate a recurring free text invoice using a posting date after the latest effective date.  Validate when the property code is selected, the unit code field should become available with only records that are associated to the property selected.  Validate the entity code should auto populate based on the ***posting date*** comparative to ownership effective date.  Validate when the entity code is auto filled, the field should become greyed out.  Validate the financial dimension for BU, property, and market should pull from the BU-property relationship based on posting date comparative to the effective ownership date. |  |
| T.16.B.2 | AR.004  Recurring Free Text Invoice – Property code | Accounts receivable >> Invoices >> Recurring invoices >> Free text invoice template | Use the same property in test T.15.B.1  Generate a recurring free text invoice using a posting date prior to the latest effective date.  Validate when the property code is selected, the unit code field should become available with only records that are associated to the property selected.  Validate the entity code should auto populate based on the ***posting date*** comparative to ownership effective date.  Validate when the entity code is auto filled, the field should become greyed out.  Validate the financial dimension for BU, property, and market should pull from the BU-property relationship based on posting date comparative to the effective ownership date. |  |
| T.16.C | AR.004  Recurring Free Text Invoice – Entity code | Accounts receivable >> Invoices >> Recurring invoices >> Free text invoice template | Validate if only the entity code is selected, the financial dimension for BU should pull from the entity structure master that is related to the entity ID. |  |
| T.17.A | AR.005  Customer Payment Journal Settlement screen  View marked transactions | Accounts receivable >> Payments >> Customer payment journal >> Lines >> settle transactions.  Accounts receivable >> Payments >> Customer payment journal >> Lines >> view marked settled transactions. | Validate the following three fields [ Entity code, Property code, Unit code] were added to the settle transaction and marked settled transaction screen. |  |
| T.17.B | AR.005  Customer Payment Journal Settlement screen  View marked transactions  Property Code | Accounts receivable >> Payments >> Customer payment journal >> Lines >> settle transactions.  Accounts receivable >> Payments >> Customer payment journal >> Lines >> view marked settled transactions. | Validate on the settlement screen, when user selects the property code, only records related to the property code is displayed in the proposal.  Validate on the settled transaction screen, when user selects the property code, only records related to the property code is displayed in the proposal. |  |
| T.17.C | AR.005  Customer Payment Journal Settlement screen  View marked transactions  Entity Code | Accounts receivable >> Payments >> Customer payment journal >> Lines >> settle transactions.  Accounts receivable >> Payments >> Customer payment journal >> Lines >> view marked settled transactions. | Validate on the settlement screen, when user selects the entity code, only records related to the entity code is displayed in the proposal.  Validate on the settled transaction screen, when user selects the entity code, only records related to the entity code is displayed in the proposal. |  |
| T.18.A | AR.006  Open customer invoices – Field validation | Accounts receivable >> Invoices >> Open customer invoices | Validate the following three fields [ Entity code, Property code, Unit code] were added to the open customer invoice screen. |  |
| T.18.B | AR.006  Open customer invoices – Property Code | Accounts receivable >> Invoices >> Open customer invoices | Validate on the open customer invoice screen, when user selects the property code, only records related to the property code is displayed. |  |
| T.18.C | AR.006  Open customer invoices – Entity Code | Accounts receivable >> Invoices >> Open customer invoices | Validate on the open customer invoice screen, when user selects the entity code, only records related to the entity code is displayed. |  |
| T.19.A | AR.007  Customer Payment Journal – Field validation | Accounts receivable >> Payments >> Customer payment journal | Validate the following three fields [ Entity code, Property code, Unit code] were added to the customer payment journal screen. |  |
| T.19.B.1 | AR.007  Customer Payment Journal – Property Code | Accounts receivable >> Payments >> Customer payment journal | Create a payment journal for a property that has changed ownership.  Create a payment journal for the property code. Use today’s date as the posting date.  Validate when the property code is selected, the unit code field should become available with only records that are associated to the property selected.  Validate the entity code should auto populate based on the ***posting date*** comparative to ownership effective date.  Validate when the entity code is auto filled, the field should become greyed out.  Validate the financial dimension for BU, property, and market should pull from the BU-property relationship based on posting date comparative to the effective ownership date. |  |
| T.19.B.2 | AR.007  Customer Payment Journal – Property Code | Accounts receivable >> Payments >> Customer payment journal | Use the same property code as T.18.B1  Create a payment journal for a property that has changed ownership.  Create a payment journal for the property code. Use a posting date prior to the latest effective date.  Validate when the property code is selected, the unit code field should become available with only records that are associated to the property selected.  Validate the entity code should auto populate based on the ***posting date*** comparative to ownership effective date.  Validate when the entity code is auto filled, the field should become greyed out.  Validate the financial dimension for BU, property, and market should pull from the BU-property relationship based on posting date comparative to the effective ownership date. |  |
| T.19.C | AR.007  Customer Payment Journal – Entity Code | Accounts receivable >> Payments >> Customer payment journal | Validate if only the entity code is selected, the financial dimension for BU should pull from the entity structure master that is related to the entity ID. |  |
| T.20.A | AR.008  Customer transaction – Field Validation | Accounts Receivable >> Customers >> All customers >> customer tab >> Transactions >> Transactions | Validate the following three fields [ Entity code, Property code, Unit code] were added to the customer transaction form. |  |
| T.20.B | AR.008  Customer transaction – Property code | Accounts Receivable >> Customers >> All customers >> customer tab >> Transactions >> Transactions | Validate when the property code is selected, the unit code field is active.  Validate the unit code field only display records related to the property code for user to select from.  Validated the entity code auto defaults based on the posted transaction record. |  |
| T.20.C | AR.008  Customer transaction – Entity code | Accounts Receivable >> Customers >> All customers >> customer tab >> Transactions >> Transactions | Validate when the entity code is selected, the property code field displays records related to the entity code for user to select from. |  |
| T.21.A | CC.001  Aged balances – Field validation | Credit and collections >> Collections >> Aged balances | Validate the following three fields [ Entity code, Property code, Unit code] were added to the aged balance form and users can filter on the form. |  |
| T.21.B | CC.001  Aged balances – Property Code | Credit and collections >> Collections >> Aged balances | Validate on the aged balance invoice screen, when user selects the property code, only records related to the property code is displayed. |  |
| T.21.C | CC.001  Aged balances – Entity Code | Credit and collections >> Collections >> Aged balances | Validate on the open aged balance screen, when user selects the entity code, only records related to the entity code is displayed. |  |
| T.22.A | CC.002  AR Aging – Field Validation | Credit and collections >> Inquiries and reports >> Customers >> Customer aging report | Validate the following three fields [ Entity code, Property code, Unit code] were added to the customer aging parameter screen and user can input values. |  |
| T.22.B | CC.002  AR Aging – Property Code | Credit and collections >> Inquiries and reports >> Customers >> Customer aging report | Validate the report generated has filtered the records based on the selection of property code. |  |
| T.22.C | CC.002  AR Aging – Entity Code | Credit and collections >> Inquiries and reports >> Customers >> Customer aging report | Validate the report generated has filtered the records based on the selection of entity code. |  |
| T.23.A | FA.001  Fixed asset master – Field validation | Fixed Assets >> Fixed Assets >> Fixed Assets >> Master form | Validate the following three fields [ Entity code, Property code, Unit code] were added to the fixed asset master form. |  |
| T.23.B | FA.001  Fixed asset master – When manually creating a fixed asset record ID. - Property Code | Fixed Assets >> Fixed Assets >> Fixed Assets >> Master form | Validate when the property code is selected, the unit code field should become available with only records that are associated to the property selected.  Validate the entity code should auto populate based on the ***system creation date*** comparative to ownership effective date.  Validate when the entity code is auto filled, the field should become greyed out.  Validate the financial dimension for BU, property, and market should pull from the property master based on the BU-property relationship from system creation date comparative to the effective ownership date. |  |
| T.23.C | FA.001  Fixed asset master – When manually creating a fixed asset record ID. - Entity Code | Fixed Assets >> Fixed Assets >> Fixed Assets >> Master form | Validate if only the entity code is selected, the financial dimension for BU should pull from the entity structure master that is related to the entity ID. |  |
| T.24.A | FA.002  Fixed asset listing – Field validation | Fixed Assets >> Fixed Assets >> Fixed Assets >> Fixed Asset Listing  Need to include property group field | Validate the following **four** fields [ Entity code, Property code, Unit code, Property group] were added to the fixed asset master form. |  |
| T.24.B | FA.002  Fixed asset listing – Property Code | Fixed Assets >> Fixed Assets >> Fixed Assets >> Fixed Asset Listing  Need to include property group field | Validate when inputting a property code, the fixed asset listing filters the records to only records with the selected property code. |  |
| T.24.C | FA.002  Fixed asset listing – Entity Code | Fixed Assets >> Fixed Assets >> Fixed Assets >> Fixed Asset Listing  Need to include property group field | Validate when inputting a entity code, the fixed asset listing filters the records to only records with the selected entity code. |  |
| T.24.D | FA.002  Fixed asset listing – Fixed Asset Property Group | Fixed Assets >> Fixed Assets >> Fixed Assets >> Fixed Asset Listing  Need to include property group field | Validate when inputting a property group, the fixed asset listing filters the records to only records with the selected property group. |  |
| T.25.A | FA.003  Asset books when asset is not related to invoice journal, pending vendor invoice, general journal or projects – Field Validation | Fixed Assets >> Fixed Assets >> Fixed Assets >> Books | Validate the following three fields [ Entity code, Property code, Unit code] were added to each of the fixed asset books. |  |
| T.25.B | FA.003  Asset books when asset is not related to invoice journal, pending vendor invoice, general journal or projects – Property Code | Fixed Assets >> Fixed Assets >> Fixed Assets >> Books | Validate when the property code is selected, the unit code field should become available with only records that are associated to the property selected.  Validate the entity code should auto populate based on the ***system creation date*** comparative to ownership effective date.  Validate when the entity code is auto filled, the field should become greyed out.  Validate the financial dimension for BU, property, and market should pull from the property master based on the BU-property relationship from system creation date comparative to the effective ownership date. |  |
| T.25.C | FA.003  Asset books when asset is not related to invoice journal, pending vendor invoice, general journal or projects – Entity Code | Fixed Assets >> Fixed Assets >> Fixed Assets >> Books | Validate if only the entity code is selected, the financial dimension for BU should pull from the entity structure master that is related to the entity ID. |  |
| T.26.A | FA.004  Fixed Asset Journal – Field Validation | Fixed Assets >> Journal entries >> Fixed asset journal | Validate the following three fields [ Entity code, Property code, Unit code] were added to the fixed asset journal. |  |
| T.26.B.1 | FA.004  Fixed Asset Journal – Property Code | Fixed Assets >> Journal entries >> Fixed asset journal | Create a fixed asset journal for a property that has changed ownership.  Create a fixed asset journal for the property code. Use today’s date as the posting date.  Validate when the property code is selected, the unit code field should become available with only records that are associated to the property selected.  Validate the entity code should auto populate based on the ***posting date*** comparative to ownership effective date.  Validate when the entity code is auto filled, the field should become greyed out.  Validate the financial dimension for BU, property, and market should pull from the BU-property relationship based on posting date comparative to the effective ownership date. |  |
| T.26.B.2 | FA.004  Fixed Asset Journal – Property Code | Fixed Assets >> Journal entries >> Fixed asset journal | Use the same property code as T.27.B1  Create a fixed asset journal for the property code. Use a posting date prior to the latest effective date.  Validate when the property code is selected, the unit code field should become available with only records that are associated to the property selected.  Validate the entity code should auto populate based on the ***posting date*** comparative to ownership effective date.  Validate when the entity code is auto filled, the field should become greyed out.  Validate the financial dimension for BU, property, and market should pull from the BU-property relationship based on posting date comparative to the effective ownership date. |  |
| T.26.C | FA.004  Fixed Asset Journal – Entity Code | Fixed Assets >> Journal entries >> Fixed asset journal | Validate if only the entity code is selected, the financial dimension for BU should pull from the entity structure master that is related to the entity ID. |  |
| T.27.A | FA.005  Fixed Asset transactions – Field validation | Fixed Assets >> Inquiries and reports >> Fixed asset transactions  Need to include property group field  Fixed Assets >> Fixed Assets >> Fixed Assets >> Books >> Transactions | Validate the following **four** fields [ Entity code, Property code, Unit code, Property group] were added to the fixed asset transaction form and the fields allow user to filter records. |  |
| T.27.B | FA.005  Fixed Asset transactions – Property Code | Fixed Assets >> Inquiries and reports >> Fixed asset transactions  Need to include property group field  Fixed Assets >> Fixed Assets >> Fixed Assets >> Books >> Transactions | Validate when inputting a property code, the fixed asset transactions filter the records to only records with the selected property code. |  |
| T.27.C | FA.005  Fixed Asset transactions – Entity Code | Fixed Assets >> Inquiries and reports >> Fixed asset transactions  Need to include property group field  Fixed Assets >> Fixed Assets >> Fixed Assets >> Books >> Transactions | Validate when inputting a entity code, the fixed asset transactions filters the records to only records with the selected entity code. |  |
| T.27.D | FA.005  Fixed Asset transactions – Fixed asset property group | Fixed Assets >> Inquiries and reports >> Fixed asset transactions  Need to include property group field  Fixed Assets >> Fixed Assets >> Fixed Assets >> Books >> Transactions | Validate when inputting a property group, the fixed transaction filters the records to only records with the selected property group. |  |
| T.28.A | FA.006  Fixed asset roll-forward – Field validation and filtering records. | Fixed Assets >> Inquiries and reports >> Transaction reports >> Fixed asset roll forward. | Validate the following **four** fields [ Entity code, Property code, Unit code, Property group] were added to the fixed asset roll forward parameter.  The report itself should include the above four fields as columns. |  |
| T.28.B | FA.006  Fixed asset roll-forward – Property code | Fixed Assets >> Inquiries and reports >> Transaction reports >> Fixed asset roll forward. | Validate when inputting a property code, the unit code field becomes active.  Validate the records in the unit code field only displays records related to the property code selected.  Validate when generating the report only values related to the property code selection or property code and unit code selection is displayed.  The report itself should include the following four fields as columns. [ Entity code, Property code, Unit code, Property group] |  |
| T.28.C | FA.006  Fixed asset roll-forward – Entity code | Fixed Assets >> Inquiries and reports >> Transaction reports >> Fixed asset roll forward. | Select an entity code.  Validate when generating the report only values related to the entity code is displayed.  The report itself should include the following four fields as columns. [ Entity code, Property code, Unit code, Property group] |  |
| T.28.D | FA.006  Fixed asset roll-forward – FA Property group | Fixed Assets >> Inquiries and reports >> Transaction reports >> Fixed asset roll forward. | Select a FA Property group.  Validate when generating the report only values related to the entity code is displayed.  The report itself should include the following four fields as columns. [ Entity code, Property code, Unit code, Property group] |  |
| T.29.A | FA.007  Fixed asset not acquired – Field validation | Fixed Assets >> Fixed assets >> Fixed assets not acquired | Validate the following **four** fields [ Entity code, Property code, Unit code, Property group] were added to the fixed asset not acquired inquiry screen. |  |
| T.29.B | FA.007  Fixed asset not acquired – Property code | Fixed Assets >> Fixed assets >> Fixed assets not acquired | Validate when inputting the property code, the records on the screen are filtered for assets related to the property code. |  |
| T.29.C | FA.007  Fixed asset not acquired – Entity code | Fixed Assets >> Fixed assets >> Fixed assets not acquired | Validate when inputting the entity code, the records on the screen are filtered for assets related to the entity code. |  |
| T.29.D | FA.007  Fixed asset not acquired – FA Property group | Fixed Assets >> Fixed assets >> Fixed assets not acquired | Validate when inputting the property group, the records on the screen are filtered for assets related to the property group. |  |
| T.30.A | FA.008  Fixed asset acquired – Field validation | Fixed Assets >> Fixed assets >> Fixed assets acquired | Validate the following **four** fields [ Entity code, Property code, Unit code, Property group] were added to the fixed asset acquired inquiry screen. |  |
| T.30.B | FA.008  Fixed asset acquired – Property code | Fixed Assets >> Fixed assets >> Fixed assets acquired | Validate when inputting the property code, the records on the screen are filtered for assets related to the property code. |  |
| T.30.C | FA.008  Fixed asset acquired – Entity code | Fixed Assets >> Fixed assets >> Fixed assets acquired | Validate when inputting the entity code, the records on the screen are filtered for assets related to the entity code. |  |
| T.30.D | FA.008  Fixed asset acquired – FA Property group | Fixed Assets >> Fixed assets >> Fixed assets acquired | Validate when inputting the property group, the records on the screen are filtered for assets related to the property group. |  |
| T.31.A | FA.009  Fixed asset sold or scrap – Field validation | Fixed Assets >> Fixed assets >> Fixed assets acquired | Validate the following **four** fields [ Entity code, Property code, Unit code, Property group] were added to the fixed asset acquired inquiry screen. |  |
| T.31.B | FA.009  Fixed asset sold or scrap – Property code | Fixed Assets >> Fixed assets >> Fixed assets acquired | Validate when inputting the property code, the records on the screen are filtered for assets related to the property code. |  |
| T.31.C | FA.009  Fixed asset sold or scrap – Entity code | Fixed Assets >> Fixed assets >> Fixed assets acquired | Validate when inputting the entity code, the records on the screen are filtered for assets related to the entity code. |  |
| T.31.D | FA.009  Fixed asset sold or scrap – FA Property group | Fixed Assets >> Fixed assets >> Fixed assets acquired | Validate when inputting the property group, the records on the screen are filtered for assets related to the property group. |  |
| T.32.A | FA.010  Fixed Asset Journal Proposals – Field Validation | Fixed Assets >> Journal entries >> Fixed asset journal >> Lines >>  -Depreciation Proposal  -Special depreciation allowance proposal  -Disposal-scrap  Fixed Asset >> Journal entries >> Create depreciation proposal | Validate on the proposal screen contains the following fields [Entity code, property code, unit code] |  |
| T.32.B.1 | FA.010  Fixed Asset Journal Proposals – Property Code | Fixed Assets >> Journal entries >> Fixed asset journal >> Lines >>  -Depreciation Proposal  -Special depreciation allowance proposal  -Disposal-scrap  Fixed Asset >> Journal entries >> Create depreciation proposal | Validate when selecting a property code, the entity code auto populates.  Validate the return on record populates the assets with the property code selected.  Validate the financial dimensions on the transaction lines are updated accordingly based on the dimensions on the fixed asset record. |  |
| T.32.B.2 | FA.010  Fixed Asset Journal Proposals – Property Code | Fixed Assets >> Journal entries >> Fixed asset journal >> Lines >>  -Depreciation Proposal  -Special depreciation allowance proposal  -Disposal-scrap  Fixed Asset >> Journal entries >> Create depreciation proposal | Validate when selecting property code, the entity code auto populates.  Validate the return on record populates the assets with the property code selected.  Validate the financial dimensions on the transaction lines are updated accordingly based on the dimensions on the fixed asset record. |  |
| T.32.C | FA.010  Fixed Asset Journal Proposals – Entity Code | Fixed Assets >> Journal entries >> Fixed asset journal >> Lines >>  -Depreciation Proposal  -Special depreciation allowance proposal  -Disposal-scrap  Fixed Asset >> Journal entries >> Create depreciation proposal | Validate when selecting entity code.  Validate the return on record populates the assets with the entity code selected.  Validate the financial dimensions on the transaction lines are updated accordingly based on the dimensions on the fixed asset record. |  |
| T.33.A | GL.001  General Journal when journal is not related to fixed assets or projects – Field Validation | General Ledger >> Journal entries >> General Journals  General Ledger >> Journal entries >> Global general journals | Validate the following three fields [ Entity code, Property code, Unit code] were added to the general journal form. |  |
| T.33.B.1 | GL.001  General Journal when journal is not related to fixed assets or projects – Property Code | General Ledger >> Journal entries >> General Journals  General Ledger >> Journal entries >> Global general journals | Create a general journal for a property that has changed ownership.  Create a general journal for the property code. Use today’s date as the posting date.  Validate when the property code is selected, the unit code field should become available with only records that are associated to the property selected.  Validate the entity code should auto populate based on the ***posting date*** comparative to ownership effective date.  Validate when the entity code is auto filled, the field should become greyed out.  Validate the financial dimension for BU, property, and market should pull from the BU-property relationship based on posting date comparative to the effective ownership date. |  |
| T.33.B.2 | GL.001  General Journal when journal is not related to fixed assets or projects – Property Code | General Ledger >> Journal entries >> General Journals  General Ledger >> Journal entries >> Global general journals | Use the same property code as T.31.B1  Create a general journal for the property code. Use a posting date prior to the latest effective date.  Validate when the property code is selected, the unit code field should become available with only records that are associated to the property selected.  Validate the entity code should auto populate based on the ***posting date*** comparative to ownership effective date.  Validate when the entity code is auto filled, the field should become greyed out.  Validate the financial dimension for BU and property should pull from the BU-property relationship based on posting date comparative to the effective ownership date. |  |
| T.33.C | GL.001  General Journal – Entity Code | General Ledger >> Journal entries >> General Journals  General Ledger >> Journal entries >> Global general journals | Validate if only the entity code is selected, the financial dimension for BU should pull from the entity structure master that is related to the entity Code. |  |
| T.34.A | GL.002  Periodic general Journal Template not related to projects or fixed assets – Field Validation | General Ledger >> Journal entries >> Periodic Journals | Validate the following three fields [ Entity code, Property code, Unit code] were added to the periodic journal. |  |
| T.34.B | GL.002  Periodic general Journal Template Creation not related to projects or fixed assets – Property Code | General Ledger >> Journal entries >> Periodic Journals | Set up a periodic journal  Validate when the property code is selected, the unit code field should become available with only records that are associated to the property selected.  Validate the entity code should auto populate based on the ***system date*** comparative to ownership effective date.  Validate when the entity code is auto filled, the field should become greyed out.  Validate the financial dimension for BU, property, and market should pull from the BU-property relationship-based system creation date comparative to the effective ownership date. |  |
| T.34.C | GL.002  Periodic general Journal Template Creation not related to projects or fixed assets – Entity Code | General Ledger >> Journal entries >> Periodic Journals | Validate if only the entity code is selected, the financial dimension for BU should pull from the entity structure master that is related to the entity ID. |  |
| T.35.A | GL.003  Voucher Transaction – Field Validation | General Ledger >> Inquiries and reports >> Voucher transactions | Validate the following three fields [ Entity code, Property code, and Unit code] were added to the voucher transaction parameter.  Validate the fields are added to the transaction screen. |  |
| T.35.B | GL.003  Voucher Transaction – Property Code | General Ledger >> Inquiries and reports >> Voucher transactions | Validate when inputting the property code, the unit code field is active.  Validate that the unit code field only display records that are related to the property code selected.  Validate when generating the records on the screen are filtered for assets related to the property code or property code and unit code. |  |
| T.35.C | GL.003  Voucher Transaction – Entity Code | General Ledger >> Inquiries and reports >> Voucher transactions | Validate when inputting the entity code, the records on the screen are filtered for assets related to the entity code. |  |
| T.36 | GL.004  General Ledger – Ledger transaction list | General ledger >> Inquiries and reports>> Ledger reports >> Ledger transaction list | Validate the three field: entity code, property code and unit code are added to the form.  Validate when the user selects the property code, the entity code auto defaults and the unit code become active. The listing in the unit code field should only display results of units related to the property selected.  Validate when generating the report, the results returned align with the parameter selection. |  | |
| T.37 | GL.005  General Ledger – Posted transaction by journal. | General ledger >> Inquiries and reports>> Ledger reports >> posted transactions by journal | Validate the three field: entity code, property code and unit code are added to the form.  Validate when the user selects the property code, the entity code auto defaults and the unit code become active. The listing in the unit code field should only display results of units related to the property selected.  Validate when generating the report, the results returned align with the parameter selection. |  | |
| T.38 | GL.006  General Ledger – Trial balance with transactional detail. | General ledger >> Inquiries and reports>> Trial balance with transaction detail | Validate the three field: entity code, property code and unit code are added to the form.  Validate when the user selects the property code, the entity code auto defaults and the unit code become active. The listing in the unit code field should only display results of units related to the property selected.  Validate when generating the report, the results returned align with the parameter selection. |  | |
| T.39.A | GL.007  General Ledger Prepaid invoice proposal – Field Validation | General Ledger >> Periodic Tasks >> Prepayment >>Generate >> Prepaid invoice proposal | Validate the entity code, property code, and unit code is added to the parameter form. |  | |
| T.39.B | GL.007  General Ledger Prepaid invoice proposal – Property code | General Ledger >> Periodic Tasks >> Prepayment >>Generate >> Prepaid invoice proposal | Validate when the property code is selected, the entity code is defaulted.  Validate when the property code is selected, the unit code field is active and the listing in the unit code field is limited to the units associated with the property.  Validate when user generates the proposal only records related to the property selected is displayed. |  | |
| T.39.C | GL.007  General Ledger Prepaid invoice proposal – Entity code | General Ledger >> Periodic Tasks >> Prepayment >>Generate >> Prepaid invoice proposal | Validate when the user selects and entity code, the invoice proposal only generates invoices related to the entity selected. |  | |
| T.40.A | GL.008  General Ledger – Generate Amortization Schedule – Field Validation | General Ledger >> Periodic Tasks >> Prepayment >>Generate >> Amortization schedule | Validate the entity code, property code, and unit code is added to the parameter form. |  | |
| T.40.B | GL.008  General Ledger – Generate Amortization Schedule – Property code | General Ledger >> Periodic Tasks >> Prepayment >>Generate >> Amortization schedule | Validate when the property code is selected, the entity code is defaulted.  Validate when the property code is selected, the unit code field is active and the listing in the unit code field is limited to the units associated with the property.  Validate when user generates the schedule only records with the property selected is generated. |  | |
| T.40.C | GL.008  General Ledger – Generate Amortization Schedule – Entity code | General Ledger >> Periodic Tasks >> Prepayment >>Generate >> Amortization schedule | Validate when the user selects an entity code, the invoice proposal only generates invoices related to the entity selected. |  | |
| T.41.A | GL.009  General Ledger – Monthly Amortization – Field Validation | General Ledger >> Periodic Tasks >> Prepayment >>Generate >> Monthly Amortization | Validate the property code and unit code is added to the parameter form.  Validate the business unit field is renamed to entity code. |  | |
| T.41.B | GL.009  General Ledger – Monthly Amortization – Property code | General Ledger >> Periodic Tasks >> Prepayment >>Generate >> Monthly Amortization | Validate when the property code is selected, the entity code is defaulted.  Validate when the property code is selected, the unit code field is active and the listing in the unit code field is limited to the units associated with the property.  Validate when user generates the schedule only records with the property selected is generated. |  | |
| T.41.C | GL.009  General Ledger – Monthly Amortization – Entity code | General Ledger >> Periodic Tasks >> Prepayment >>Generate >> Monthly Amortization | Validate when the user selects and entity code, the invoice proposal only generates invoices related to the entity selected. |  | |
| T.43 | GL.010  General Ledger – Prepaid Amortization Balance | General Ledger >> Inquiries and reports >> Prepayment >> Prepaid Amortization balance | Validate the entity code, property code, and unit code is added to the parameter form.  Validate the values align with what’s on the prepaid amortization inquiry screen.  Validate users can filter on the fields. |  | |
| T.44.A | PMA.001  Project Master – Field Validation | Project management accounting >> Projects >> All projects >> General section. | Validate the following three fields [ Entity code, Property code, Unit code] were added to the project master form. |  |
| T.44.B | PMA.001  Project Master – Property Code | Project management accounting >> Projects >> All projects >> General section. | Test creation of a project using a property code.  Validate when the property code is selected, the unit code field should become available with only records that are associated to the property selected.  Validate the entity code should auto populate based on the ***system date*** comparative to ownership effective date.  Validate when the entity code is auto filled, the field should become greyed out.  Validate the financial dimension for BU, property. and market should pull from the BU-property relationship-based system creation date comparative to the effective ownership date. |  |
| T.44.C | PMA.001  Project Master – Entity Code | Project management accounting >> Projects >> All projects >> General section. | Test creation of a project using an entity code.  Validate if only the entity code is selected, the financial dimension for BU should pull from the entity structure master that is related to the entity ID. |  |
| T.45.A | PMA.002  Project Master Listing – Field Validation | Project management accounting >> Projects >> All projects | Validate the following three fields [ Entity code, Property code, Unit code] were added to the project master listing.  The fields allow user to filter records displayed on the report. |  |
| T.45.B | PMA.002  Project Master Listing – Property code | Project management accounting >> Projects >> All projects | Validate when inputting the property code, the records on the screen are filtered for assets related to the property code. |  |
| T.45.C | PMA.002  Project Master Listing – Entity Code | Project management accounting >> Projects >> All projects | Validate when inputting the entity code, the records on the screen are filtered for assets related to the entity code. |  |
| T.46.A | PMA.003  Project Hours Journal – Field Validation | Project management accounting >> Projects >> All projects >> General section. | Validate the following three fields [ Entity code, Property code, Unit code] were added to the project hours journal. |  |
| T.46.B | PMA.001  Project Hours Journal – Property Code | Project management accounting >> Projects >> All projects >> General section. | NA- Not implemented |  |
| T.46.C | PMA.003  Project Hours Journal – Entity Code | Project management accounting >> Projects >> All projects >> General section. | NA- Not implemented |  |
| T.47.A | PMA.004  Project Item Journal – Field Validation | Project management accounting >> Projects >> All projects >> General section. | Validate the following three fields [ Entity code, Property code, Unit code] were added to the project item journal. |  |
| T.47.B | PMA.004  Project Item Journal – Property Code | Project management accounting >> Projects >> All projects >> General section. | Test creation of item journal using a property code.  Validate when the property code is selected, the unit code field should become available with only records that are associated to the property selected.  Validate the entity code should auto populate based on the ***posting*** ***date*** comparative to ownership effective date.  Validate when the entity code is auto filled, the field should become greyed out.  Validate the financial dimension for BU, property, and market should pull from the BU-property relationship based on posting date comparative to the effective ownership date. |  |
| T.47.C | PMA.004  Project Item Journal – Entity Code | Project management accounting >> Projects >> All projects >> General section. | Test creation of an item journal using an entity code.  Validate if only the entity code is selected, the financial dimension for BU should pull from the entity structure master that is related to the entity ID. |  |
| T.48.A | PMA.005  Project Expense Journal – Field Validation | Project management accounting >> Projects >> All projects >> General section. | Validate the following three fields [ Entity code, Property code, Unit code] were added to the project expense journal. |  |
| T.48.B | PMA.005  Project Expense Journal – Property Code | Project management accounting >> Projects >> All projects >> General section. | Test creation of expense journal using a property code.  Validate when the property code is selected, the unit code field should become available with only records that are associated to the property selected.  Validate the entity code should auto populate based on the ***posting*** ***date*** comparative to ownership effective date.  Validate when the entity code is auto filled, the field should become greyed out.  Validate the financial dimension for BU, property, and market should pull from the BU-property relationship based on posting date comparative to the effective ownership date. |  |
| T.48.C | PMA.005  Project Expense Journal – Entity Code | Project management accounting >> Projects >> All projects >> General section. | Test creation of an expense journal using an entity code.  Validate if only the entity code is selected, the financial dimension for BU should pull from the entity structure master that is related to the entity ID. |  |
| T.49.A | PMA.006  Project Fee Journal – Field Validation | Project management accounting >> Projects >> All projects >> General section. | Validate the following three fields [ Entity code, Property code, Unit code] were added to the project fee journal. |  |
| T.49.B | PMA.006  Project Fee Journal – Property Code | Project management accounting >> Projects >> All projects >> General section. | Test creation of fee journal using a property code.  Validate when the property code is selected, the unit code field should become available with only records that are associated to the property selected.  Validate the entity code should auto populate based on the ***posting*** ***date*** comparative to ownership effective date.  Validate when the entity code is auto filled, the field should become greyed out.  Validate the financial dimension for BU, property, and market should pull from the BU-property relationship based on posting date comparative to the effective ownership date. |  |
| T.49.C | PMA.001  Project Master – Entity Code | Project management accounting >> Projects >> All projects >> General section. | Test creation of a fee journal using an entity code.  Validate if only the entity code is selected, the financial dimension for BU should pull from the entity structure master that is related to the entity ID. |  |
| T.50.A | CB.001  Bank Master – Field Validation | Cash and Bank >> Bank Accounts Bank Accounts >> Bank Form | Validate the following three fields [ Entity code, Property code, Unit code] were added to the bank master form. |  |
| T.50.C | CB.001  Bank Master – Entity Code | Cash and Bank >> Bank Accounts Bank Accounts >> Bank Form  Property management>> Management >> Entity structure >> Entity Tab >> Bank Accounts >> New | When selecting an entity, the dimensions from the associated entity master will be pulled and assigned to the BU financial dimension.  Validate when the bank account is assigned to the entity, the financial dimension of the entity is updated on the bank master financial dimension section.  N/A. Per 5/17 priority review this will be managed through configuration and document the process for set up. |  |
| T.51.A | CB.002  Bank listing – Field Validation | Cash and Bank >> Bank Accounts Bank Accounts >> Bank Form | Validate the following three fields [ Entity code, Property code, Unit code] were added to the bank master form. |  |
| T.51.B | CB.002  Bank listing – Property Code | Cash and Bank >> Bank Accounts Bank Accounts >> Bank Form | Validate when inputting the property code, the records on the screen are filtered for assets related to the property code. (JR 05/27 – Not relevant for Tricon as we do not have bank accounts at property level. All our bank accounts are at entity level). |  |
| T.51.C | CB.002  Bank listing – Entity Code | Cash and Bank >> Bank Accounts Bank Accounts >> Bank Form | Validate when inputting the entity code, the records on the screen are filtered for assets related to the entity code. |  |

### Open in Excel - Journal Template

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **ID** | **Scenario** | **Steps** | **Expected Outcome** | **Pass/Fail** |
| JOURNAL TEMPLATES The following open in excel templates will contain the following fields and logic:   1. Validate the following three fields [ Entity code, Property code, Unit code] were added to the forms, inquiries and reports and journal and user can filter off the fields. 2. When selecting property code, the unit code field becomes available. The entity code will auto default from the property master based on the effective date of ownership. The dimensions from the associate entity – property relationship will be pulled and assigned to the BU, property, and market financial dimensions 3. When selecting an entity code, the dimensions from the associated entity master will be pulled and assigned to the BU financial dimension. 4. Other- filtering records based on selection. | | | | |
| T.52.A | TEMP.001  General Journal Template – Field Validation | General Ledger >> Journal Entries>> General Journals >> Open in Excel >> Tricon General Journal line entry | New template – Tricon general journal line entry is available. The following three fields were added [entity code, property code, unit code] |  |
| T.52.B | TEMP.001  General Journal Template - Property Code | General Ledger >> Journal Entries>> General Journals >> Open in Excel >> Tricon General Journal line entry | New template – Tricon general journal line entry is available  Validate when using the open in excel functionality the following three fields will be displayed on the template [entity code, property code, unit code]  Validate the fields are dynamic and allow users to select from a drop down.  Validate when a property code is selected, the entity code should default.  Validate when values are updated and published back into D365 the journal lines have updated successfully.  Financial dimensions for BU, property, and market should auto default from the property master based on the property code selected. |  |
| T.52.C | TEMP.001  General Journal Template - Entity Code | General Ledger >> Journal Entries>> General Journals >> Open in Excel >> Tricon General Journal line entry | New template – Tricon general journal line entry is available  Validate when using the open in excel functionality the following three fields will be displayed on the template [entity code, property code, unit code]  Validate the fields are dynamic and allow users to select from a drop down.  Validate if only the entity code is selected, the financial dimension for BU should pull from the entity structure master that is related to the entity ID.  Validate when values are updated and published back into D365 the journal lines have updated successfully.  Financial dimensions for BU should auto default from the entity structure master based on the entity code selected. |  |
| T.53.A | TEMP.002  Invoice Journal Template – Field Validation | Accounts Payable >> Invoices >> Invoice Journal >> Open lines in excel>> Tricon vendor invoice journal template | New template – Tricon vendor invoice journal is available.  The following three fields were added [entity code, property code, unit code] |  |
| T.53.B | TEMP.002  Invoice Journal – Property code | Accounts Payable >> Invoices >> Invoice Journal >> Open lines in excel>> Tricon vendor invoice journal template | New template – Tricon vendor invoice journal is available.  Validate when using the open in excel functionality the following three fields will be displayed on the template [entity code, property code, unit code]  Validate the fields are dynamic and allow users to select from a drop down.  Validate when a property code is selected, the entity code should default.  Validate when values are updated and published back into D365 the journal lines have updated successfully.  Financial dimensions for BU, property, and market should auto default from the property master based on the property code selected. |  |
| T.53.C | TEMP.002  Invoice Journal – Entity code | Accounts Payable >> Invoices >> Invoice Journal >> Open lines in excel>> Tricon vendor invoice journal template | New template – Tricon vendor invoice journal is available  Validate when using the open in excel functionality the following three fields will be displayed on the template [entity code, property code, unit code]  Validate the fields are dynamic and allow users to select from a drop down.  Validate if only the entity code is selected, the financial dimension for BU should pull from the entity structure master that is related to the entity ID.  Validate when values are updated and published back into D365 the journal lines have updated successfully.  Financial dimensions for BU should auto default from the entity structure master based on the entity code selected. |  |
| T.54.A | TEMP.003  Fixed Asset Journal Template – Field validation | Fixed Assets >> Journal entries >> Fixed asset journals >> Open lines in Excel | New template – Tricon fixed asset journal line is available.  The following three fields were added [entity code, property code, unit code] |  |
| T.54.B | TEMP.003  Fixed Asset Journal – Property code | Fixed Assets >> Journal entries >> Fixed asset journals >> Open lines in Excel | New template – Tricon fixed asset journal line is available  Validate when using the open in excel functionality the following three fields will be displayed on the template [entity code, property code, unit code]  Validate the fields are dynamic and allow users to select from a drop down.  Validate when a property code is selected, the entity code should default.  Validate when values are updated and published back into D365 the journal lines have updated successfully.  Financial dimensions for BU, property, and market should auto default from the property master based on the property code selected. |  |
| T.54.C | TEMP.003  Fixed Asset Journal – Entity code | Fixed Assets >> Journal entries >> Fixed asset journals >> Open lines in Excel | New template – Tricon fixed asset journal line is available  Validate when using the open in excel functionality the following three fields will be displayed on the template [entity code, property code, unit code]  Validate the fields are dynamic and allow users to select from a drop down.  Validate if only the entity code is selected, the financial dimension for BU should pull from the entity structure master that is related to the entity ID.  Validate when values are updated and published back into D365 the journal lines have updated successfully.  Financial dimensions for BU should auto default from the entity structure master based on the entity code selected. |  |
| T.55.A | TEMP.004  Project Expense Journal – Field validation | Project management accounting >> Projects >> All projects >> Project tab >> Journals >> Expense | Validate new template – Tricon Project expense journal is available  Validate when using the open in excel functionality the following three fields will be displayed on the template [entity code, property code, unit code]  Validate that the form has drop down selection. |  |
| T.55.B | TEMP.004  Project Expense Journal – Property Code | Project management accounting >> Projects >> All projects >> Project tab >> Journals >> Expense | Validate new template – Tricon Project expense journal is available  Validate the fields are dynamic and allow users to select from a drop down.  Validate when a property code is selected, the entity code should default.  Validate when values are updated and published back into D365 the journal lines have updated successfully.  Financial dimensions for BU, property, and market should auto default from the property master based on the property code selected. |  |
| T.55.C | TEMP.004  Project Expense Journal – Entity Code | Project management accounting >> Projects >> All projects >> Project tab >> Journals >> Expense | Validate new template – Tricon Project expense journal is available  Validate the fields are dynamic and allow users to select from a drop down.  Validate if only the entity code is selected, the financial dimension for BU should pull from the entity structure master that is related to the entity ID.  Validate when values are updated and published back into D365 the journal lines have updated successfully.  Financial dimensions for BU should auto default from the entity structure master based on the entity code selected. |  |
| T.55.A | TEMP.005  Project Item – Field validation | Project management accounting >> Projects >> All projects >> Project tab >> Journals >> Item | Validate new template – Tricon Project Item journal is available  Validate when using the open in excel functionality the following three fields will be displayed on the template [entity code, property code, unit code]  Validate that the form has drop down selection. |  |
| T.55.B | TEMP.005  Project Item Journal – Property Code | Project management accounting >> Projects >> All projects >> Project tab >> Journals >> Item | Validate new template – Tricon Project Item journal is available  Validate the fields are dynamic and allow users to select from a drop down.  Validate when a property code is selected, the entity code should default.  Validate when values are updated and published back into D365 the journal lines have updated successfully.  Financial dimensions for BU, property, and market should auto default from the property master based on the property code selected. |  |
| T.55.C | TEMP.005  Project Item Journal – Entity Code | Project management accounting >> Projects >> All projects >> Project tab >> Journals >> Item | Validate new template – Tricon Project Item journal is available  Validate the fields are dynamic and allow users to select from a drop down.  Validate if only the entity code is selected, the financial dimension for BU should pull from the entity structure master that is related to the entity ID.  Validate when values are updated and published back into D365 the journal lines have updated successfully.  Financial dimensions for BU should auto default from the entity structure master based on the entity code selected. |  |
| T.56.A | TEMP.006  Project Hour Journal – Field Validation | Project management accounting >> Projects >> All projects >> Project tab >> Journals >> Hours | Validate new template – Tricon Project hours journal is available  Validate when using the open in excel functionality the following three fields will be displayed on the template [entity code, property code, unit code]  Validate that the form has drop down selection. |  |
| T.56.B | TEMP.006  Project Hour Journal – Property Code | Project management accounting >> Projects >> All projects >> Project tab >> Journals >> Hours | Validate new template – Tricon Project hours journal is available  Validate the fields are dynamic and allow users to select from a drop down.  Validate when a property code is selected, the entity code should default.  Validate when values are updated and published back into D365 the journal lines have updated successfully.  Financial dimensions for BU, property, and market should auto default from the property master based on the property code selected. |  |
| T.56.C | TEMP.006  Project Hour Journal – Entity Code | Project management accounting >> Projects >> All projects >> Project tab >> Journals >> Hours | Validate new template – Tricon Project hours journal is available  Validate the fields are dynamic and allow users to select from a drop down.  Validate when a property code is selected, the entity code should default.  Validate when values are updated and published back into D365 the journal lines have updated successfully.  Financial dimensions for BU should auto default from the entity structure master based on the entity code selected. |  |
| T.57.A | TEMP.007  Project Fee Journal – Field Validation | Project management accounting >> Projects >> All projects >> Project tab >> Journals >> Fees | Validate new template – Tricon Project Fees journal is available  Validate when using the open in excel functionality the following three fields will be displayed on the template [entity code, property code, unit code]  Validate that the form has drop down selection. |  |
| T.57.B | TEMP.007  Project Fee Journal – Property Code | Project management accounting >> Projects >> All projects >> Project tab >> Journals >> Fees | Validate new template – Tricon Project Fees journal is available  Validate the fields are dynamic and allow users to select from a drop down.  Validate when a property code is selected, the entity code should default.  Validate when values are updated and published back into D365 the journal lines have updated successfully.  Financial dimensions for BU, property, and market should auto default from the property master based on the property code selected. |  |
| T.57.C | TEMP.007  Project Fee Journal – Entity Code | Project management accounting >> Projects >> All projects >> Project tab >> Journals >> Fees | Validate new template – Tricon Project Fees journal is available  Validate the fields are dynamic and allow users to select from a drop down.  Validate if only the entity code is selected, the financial dimension for BU should pull from the entity structure master that is related to the entity ID.  Validate when values are updated and published back into D365 the journal lines have updated successfully.  Financial dimensions for BU should auto default from the entity structure master based on the entity code selected. |  |
| T.58.A | TEMP.008  Prepaid- Field Validation | General Ledger >> Inquiries and reports >> Prepayment >> Prepaid invoice proposal | Validate new template – Tricon Prepaid Invoice proposal is available  Validate when using the open in excel functionality the following three fields will be displayed on the template [entity code, property code, unit code]  Validate that the form has drop down selection. |  |
| T.58.B | TEMP.008  Prepaid- Property code | General Ledger >> Inquiries and reports >> Prepayment >> Prepaid invoice proposal | Validate new template – Tricon Prepaid Invoice proposal is available  Validate the fields are dynamic and allow users to select from a drop down.  Validate when a property code is selected, the entity code should default.  Validate when values are updated and published back into D365 the journal lines have updated successfully.  Financial dimensions for BU, property, and market should auto default from the property master based on the property code selected. |  |
| T.58.C | TEMP.008  Prepaid- Entity Code | General Ledger >> Inquiries and reports >> Prepayment >> Prepaid invoice proposal | Validate new template – Tricon Prepaid Invoice proposal is available  Validate the fields are dynamic and allow users to select from a drop down.  Validate if only the entity code is selected, the financial dimension for BU should pull from the entity structure master that is related to the entity ID.  Validate when values are updated and published back into D365 the journal lines have updated successfully.  Financial dimensions for BU should auto default from the entity structure master based on the entity code selected. |  |
| T.59.A | TEMP.009  HOA-Field Validation | Property Management >> Management >> Properties >> Management tab >> Setup >> HOA | Validate new template – Tricon Prepaid HOA vendor defaults is available  Validate when using the open in excel functionality the following three fields will be displayed on the template [entity code, property code, unit code]  Validate that the form has drop down selection. |  |
| T.59.B | TEMP.009  HOA- Property Code | Property Management >> Management >> Properties >> Management tab >> Setup >> HOA | Validate new template – Tricon Prepaid HOA vendor defaults are available  Validate the fields are dynamic and allow users to select from a drop down.  Validate when a property code is selected, the entity code should default.  Validate when values are updated and published back into D365 the journal lines have updated successfully.  Financial dimensions for BU, property, and market should auto default from the property master based on the property code selected. |  |
| T.59.C | TEMP.009  HOA- Entity Code | Property Management >> Management >> Properties >> Management tab >> Setup >> HOA | Validate new template – Tricon Prepaid HOA vendor defaults is available  Validate the fields are dynamic and allow users to select from a drop down.  Validate if only the entity code is selected, the financial dimension for BU should pull from the entity structure master that is related to the entity ID.  Validate when values are updated and published back into D365 the journal lines have updated successfully.  Financial dimensions for BU should auto default from the entity structure master based on the entity code selected. |  |

### Data Management - Data Entity Template

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **ID** | **Scenario** | **Steps** | **Expected Outcome** | **Pass/Fail** |
| DATA ENTITY TEMPLATES The following open in excel templates will contain the following fields and logic:   1. Validate the following three fields [ Entity code, Property code, Unit code] were added to the data entities. 2. Property code values can be inputted onto the form and published back into D365. 3. Entity code values can be inputted onto the form and published back into D365. | | | | |
| T.60.A | DATA.001  General Journal Template – Field Validation | Data Management >> Import>> Entity Type >>General Journal | Validate the following three fields were added to the entity templates. [entity code, property code, unit code]  Download each of the three templates to confirm. |  |
| T.60.B | DATA.001  General Journal Template - Property Code | Data Management >> Import>> Entity Type >>General Journal | Validate when using the data entity template through data management user can input the property code.  Validate that the file can be imported into D365  The journal line has consumed the information. |  |
| T.60.C | DATA.001  General Journal Template - Entity Code | Data Management >> Import>> Entity Type >>General Journal | Validate when using the data entity template through data management user can input the entity code.  Validate that the file can be imported into D365  The journal line has consumed the information. |  |
| T.61.A | DATA.002  Invoice Journal Template – Field Validation | Data Management >> Import>> Entity Type >> Vendor invoice journal | Validate the following three fields were added to the entity templates. [entity code, property code, unit code]  Download each of the three templates to confirm. |  |
| T.61.B | DATA.002  Invoice Journal – Property code | Data Management >> Import>> Entity Type >> Vendor invoice journal | Validate when using the data entity template through data management user can input the property code.  Validate that the file can be imported into D365  The journal line has consumed the information. |  |
| T.61.C | DATA.002  Invoice Journal – Entity code | Data Management >> Import>> Entity Type >> Vendor invoice journal | Validate when using the data entity template through data management user can input the entity code.  Validate that the file can be imported into D365  The journal line has consumed the information. |  |
| T.62.A | DATA.003  Fixed Asset Journal Template – Field validation | Data Management >> Import>> Entity Type >> Fixed asset journal or fixed asset journal v2 entity | Validate the following three fields were added to the entity templates. [entity code, property code, unit code]  Download each of the three templates to confirm. |  |
| T.62.B | DATA.003  Fixed Asset Journal – Property code | Data Management >> Import>> Entity Type >> Fixed asset journal or fixed asset journal v2 entity | Validate when using the data entity template through data management user can input the property code.  Validate that the file can be imported into D365  The journal line has consumed the information. |  |
| T.62.C | DATA.003  Fixed Asset Journal – Entity code | Data Management >> Import>> Entity Type >> Fixed asset journal or fixed asset journal v2 entity | Validate when using the data entity template through data management user can input the entity code.  Validate that the file can be imported into D365  The journal line has consumed the information. |  |

### Default Value-Inter modules

#### Project Related

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **ID** | **Scenario** | **Steps** | **Expected Outcome** | **Pass/Fail** |
| DEFAULT VALUES The following test for default values is to ensure that the three fields [Entity code, property code, and unit code] are properly filled in based on the origin of the data**:**   1. Validate when using the property code that the [ entity code, and property code] destination forms are derived from the source. When a unit code is selected, then the [entity code, property code, and unit code] destination forms are defaulted from the source and unit code is left blank. 2. Validate when using the entity code that the [ entity code] destination forms are derived from the source and the property code and unit code fields are left blank. 3. Validate when using the unit code that the [ entity code, property code, and unit code] destination forms are derived from the source.   **RISK**: Need to regression test this area once the bulk transfer subsets are developed to ensure there is no impact to the following tests.   * + In addition, need to add testing that include ownership changes mid process once the bulk transfer subset is completed. | | | | |
| T.63.B | DEF.001  Create a PO from the project screen- Property code | Project management accounting >> Projects >> All Projects >> Manage tab >> New >> Item task >> Purchase order >> New Purchase order parameter, purchase order header and lines | Select a project that has property code defined.  Create a purchase order from the project master.  The PO creation form should auto default the entity code, property code, and unit code fields from project.  The entity code, property code and unit code should default to the purchase order header and lines.  The entity code, property code, and unit code should not be editable.  (**Note**: This is dependent on the bulk transfer subset that open projects will go through an update process when ownership changes.)  The financial dimension should auto populate from the project ID used. |  |
| T.63.C | DEF.001  Create a PO from the project screen- Entity Code | Project management accounting >> Projects >> All Projects >> Manage tab >> New >> Item task >> Purchase order >> New Purchase order parameter, purchase order header and lines | Select a project that has entity code defined.  Create a purchase order from the project master.  The PO creation form should auto default the entity code, property code, and unit code fields from project.  The entity code, property code and unit code should default to the purchase order header and lines.  The entity code, property code, and unit code should not be editable.  (**Note**: This is dependent on the bulk transfer subset that open projects will go through an update process when ownership changes.)  The financial dimension should auto populate from the project ID used. |  |
| T.63.D | DEF.001  Create a PO from the project screen- Unit Code | Project management accounting >> Projects >> All Projects >> Manage tab >> New >> Item task >> Purchase order >> New Purchase order parameter, purchase order header and lines | Select a project that has unit code defined.  Create a purchase order from the project master.  The PO creation form should auto default the entity code, property code, and unit code fields from project.  The entity code, property code and unit code should default to the purchase order header and lines.  The entity code, property code, and unit code should not be editable.  (**Note**: This is dependent on the bulk transfer subset that open projects will go through an update process when ownership changes.)  The financial dimension should auto populate from the project ID used. |  |
| T.64.B | DEF.001  Create a PO from the project module- Property code | Project management accounting >> Item tasks >> New project purchase order parameter and purchase order header and lines | Select a project that has property code defined.  Create a purchase order from the project module.  The PO creation form should auto default the entity code, property code, and unit code fields from project.  The entity code, property code and unit code should default to the purchase order header and lines.  The entity code, property code, and unit code should not be editable.  (**Note**: This is dependent on the bulk transfer subset that open projects will go through an update process when ownership changes.)  The financial dimension should auto populate from the project ID used. |  |
| T.64.C | DEF.001  Create a PO from the project module- Entity Code | Project management accounting >> Item tasks >> New project purchase order parameter and purchase order header and lines | Select a project that has entity code defined.  Create a purchase order from the project module.  The PO creation form should auto default the entity code, property code, and unit code fields from project.  The entity code, property code and unit code should default to the purchase order header and lines.  The entity code, property code, and unit code should not be editable.  (**Note**: This is dependent on the bulk transfer subset that open projects will go through an update process when ownership changes.)  The financial dimension should auto populate from the project ID used. |  |
| T.64.D | DEF.001  Create a PO from the project module- Unit Code | Project management accounting >> Item tasks >> New project purchase order parameter and purchase order header and lines | Select a project that has unit code defined.  Create a purchase order from the project module.  The PO creation form should auto default the entity code, property code, and unit code fields from project.  The entity code, property code and unit code should default to the purchase order header and lines.  The entity code, property code, and unit code should not be editable.  (**Note**: This is dependent on the bulk transfer subset that open projects will go through an update process when ownership changes.)  The financial dimension should auto populate from the project ID used. |  |
| T.65.B | DEF.001  PO creation from procurement and sourcing related to a project – Property Code | Procurement and sourcing >> Purchase Orders >> All purchase order >> New Purchase order parameter, purchase order header and lines | Select a project that has property code defined.  Create a purchase order from procurement and sourcing, after selecting a project id, the entity code, property code and unit code should auto default.  The PO creation form should auto default the entity code, property code, and unit code fields from project.  The entity code, property code and unit code should default to the purchase order header and lines.  The entity code, property code, and unit code should not be editable.  (**Note**: This is dependent on the bulk transfer subset that open projects will go through an update process when ownership changes.)  The financial dimension should auto populate from the project ID used. |  |
| T.65.C | DEF.001  PO creation from procurement and sourcing related to a project- Entity Code | Procurement and sourcing >> Purchase Orders >> All purchase order >> New Purchase order parameter, purchase order header and lines | Select a project that has entity code defined.  Create a purchase order from procurement and sourcing, after selecting a project id, the entity code, property code and unit code should auto default.  The PO creation form should auto default the entity code, property code, and unit code fields from project.  The entity code, property code and unit code should default to the purchase order header and lines.  The entity code, property code, and unit code should not be editable.  (**Note**: This is dependent on the bulk transfer subset that open projects will go through an update process when ownership changes.)  The financial dimension should auto populate from the project ID used. |  |
| T.65.D | DEF.001  PO creation from procurement and sourcing related to a project- Unit Code | Procurement and sourcing >> Purchase Orders >> All purchase order >> New Purchase order parameter, purchase order header and lines | Select a project that has unit code defined.  Create a purchase order from procurement and sourcing, after selecting a project id, the entity code, property code and unit code should auto default.  The PO creation form should auto default the entity code, property code, and unit code fields from project.  The entity code, property code and unit code should default to the purchase order header and lines.  The entity code, property code, and unit code should not be editable.  (**Note**: This is dependent on the bulk transfer subset that open projects will go through an update process when ownership changes.)  The financial dimension should auto populate from the project ID used. |  |
| T.66.B | DEF.004  Invoice Journal to Projects- Property Code | Accounts Payable >> Invoices >> Vendor invoice journal | Select a project that has property code defined.  Create an AP invoice journal, when the project ID is selected the following fields [entity code, property code, unit code] should auto populate from the project master.  Validate the code fields are not editable.  (**Note**: this is dependent that the bulk transfer subset is in play and updating open projects takes place.)  Validate the financial dimension related to the project will be auto defaulted from the project master to the invoice journal line.  Validate the entity code and property code fields are populated and matches the value defined on the project master.  Validate the financial dimension for BU, property, and market matches that on the project master. |  |
| T.66.C | DEF.004  Invoice Journal to Projects - Entity Code | Accounts Payable >> Invoices >> Vendor invoice journal | Select a project that has entity code defined.  Create an AP invoice journal, when the project ID is selected the following fields [entity code, property code, unit code] should auto populate from the project master.  Validate the code fields are not editable.  (**Note**: this is dependent that the bulk transfer subset is in play and updating open projects takes place.)  Validate the financial dimension related to the project will be auto defaulted from the project master to the invoice journal line.  Validate the entity code field are populated and matches the value defined on the project master.  Validate the financial dimension for BU matches that on the project master. |  |
| T.66.D | DEF.004  Invoice Journal to Projects – Unit Code | Accounts Payable >> Invoices >> Vendor invoice journal | Select a project that has unit code defined.  Create an AP invoice journal, when the project ID is selected the following fields [entity code, property code, unit code] should auto populate from the project master.  Validate the code fields are not editable.  (**Note**: this is dependent that the bulk transfer subset is in play and updating open projects takes place.)  Validate the financial dimension related to the project will be auto defaulted from the project master to the invoice journal line.  Validate the entity code, property code, and unit code fields are populated and matches the value defined on the project master.  Validate the financial dimension for BU, property, and market matches that on the project master. |  |
| T.67.B | DEF.011  Pending vendor invoice to Projects-Property Code | Accounts Payable >> Invoices >> Pending vendor invoice | Create a pending vendor invoice for project with property code.  Validate on the pending vendor invoice, when the line item is marked with a project id, the pending vendor invoice inherits the entity code, property code, and unit code fields from the project master.  The financial dimension on the pending vendor invoice should auto default from the project master based on the selected project ID.  Validate the financial dimensions on the pending vendor invoice aligns with financial dimensions on the project master.  Validate the entity code, property code and unit code fields on the pending vendor invoice aligns with the project master.  Validate the code fields are not editable. |  |
| T.67.C | DEF.011  Pending vendor invoice to Projects- Entity Code | Accounts Payable >> Invoices >> Pending vendor invoice | Create a pending vendor invoice for project with entity code.  Validate on the pending vendor invoice, when the line item is marked with a project id, the pending vendor invoice inherits the entity code, property code, and unit code fields from the project master.  The financial dimension on the pending vendor invoice should auto default from the project master based on the selected project ID.  Validate the financial dimensions on the pending vendor invoice aligns with financial dimensions on the project master.  Validate the entity code, property code and unit code fields on the pending vendor invoice aligns with the project master.  Validate the code fields are not editable. |  |
| T.67.D | DEF.011  Pending vendor invoice to Projects)- Unit Code | Accounts Payable >> Invoices >> Pending vendor invoice | Create a pending vendor invoice for a project with unit code.  Validate on the pending vendor invoice, when the line item is marked with a project id, the pending vendor invoice inherits the entity code, property code, and unit code fields from the project master.  The financial dimension on the pending vendor invoice should auto default from the project master based on the selected project ID.  Validate the financial dimensions on the pending vendor invoice aligns with financial dimensions on the project master.  Validate the entity code, property code and unit code fields on the pending vendor invoice aligns with the project master.  Validate the code fields are not editable. |  |
| T.68.B | DEF.009  General journal to Projects – Property Code | General Ledger >> Journal entries >> General Journals | Select a project that has property code defined.  Create a general journal, when the project ID is selected the following fields [entity code, property code, unit code] should auto populate from the project master.  Validate the code fields are not editable.  (**Note**: this is dependent that the bulk transfer subset is in play and updating open projects takes place.)  Validate the financial dimension related to the project will be auto defaulted from the project master to the invoice journal line.  Validate the entity code and property code fields are populated and matches the value defined on the project master.  Validate the financial dimension for BU, property, and market matches that on the project master. |  |
| T.68.C | DEF.009  General journal to Projects – Entity Code | General Ledger >> Journal entries >> General Journals | Select a project that has entity code defined.  Create a general journal, when the project ID is selected the following fields [entity code, property code, unit code] should auto populate from the project master.  Validate the code fields are not editable.  (**Note**: this is dependent that the bulk transfer subset is in play and updating open projects takes place.)  Validate the financial dimension related to the project will be auto defaulted from the project master to the invoice journal line.  Validate the entity code field are populated and matches the value defined on the project master.  Validate the financial dimension for BU matches that on the project master. |  |
| T.68.D | DEF.009  General journal to Projects – Unit Code | General Ledger >> Journal entries >> General Journals | Select a project that has unit code defined.  Create a general journal, when the project ID is selected the following fields [entity code, property code, unit code] should auto populate from the project master.  Validate the code fields are not editable.  (**Note**: this is dependent that the bulk transfer subset is in play and updating open projects takes place.)  Validate the financial dimension related to the project will be auto defaulted from the project master to the invoice journal line.  Validate the entity code, property code, and unit code fields are populated and matches the value defined on the project master.  Validate the financial dimension for BU, property, and market matches that on the project master. |  |
| T.69 | DEF.012  Project Creation from Triforce | Integration | Validate when the project is created from Triforce, the entity code, property code, and unit code is defaulted.  The financial dimension will default based on the system date. |  |
| T.70 | Auto capitalization – PMA FDD |  | When a project is expensed to the P&L, the entity code, property code, and unit code is captured from the project onto the journal.  The Financial dimension is for BU, property and market is derived accordingly from the property master or entity master if only an entity code is selected. |  |
| T.71 | DEF.017 Sub Project creation from a Project | Project management accounting >> Projects >. All projects | Validate when a subproject is created, the entity code, property code, and unit code is auto defaulting from the parent project.  Validate when a subproject is created, the financial dimension is auto defaulting from the parent. |  |

#### Fixed Asset Related

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **ID** | **Scenario** | **Steps** | **Expected Outcome** | **Pass/Fail** |
| DEFAULT VALUES The following test for default values is to ensure that the three fields [Entity code, property code, and unit code] are properly filled in based on the origin of the data**:**   1. Validate when using the property code that the [ entity code, and property code] destination forms are derived from the source. When a unit code is selected, then the [entity code, property code, and unit code] destination forms are defaulted from the source. 2. Validate when using the entity code that the [ entity code] destination forms are derived from the source and the property code and unit code fields are left blank.   **RISK**: Need to regression test this area once the bulk transfer subsets are developed to ensure there is no impact to the following tests.   * + In addition, need to add testing that include ownership changes mid process once the bulk transfer subset is completed**.** | | | | |
| T.67.B | DEF.003  Project to Fixed Assets (Project Elimination) – Property Code | Project management accounting >> Projects >> All projects >> Manage tab>> Process >> Estimates >> Eliminate | Select a project that has property code defined.  Validate when a project is eliminated to fixed assets. The fixed asset master should default the values for unit code, property code, and entity code to the fixed asset master and fixed asset books.  Validate the code fields should not be editable.  (**Note**: this is dependent that the bulk transfer subset is in play and updating open projects takes place.)  Validate the financial dimensions for BU, property, and market defaulted from the financial dimensions on the project master to each individual asset book.  Validate financial dimensions on all books align with the financial dimension that is on the project master. |  |
| T.67.C | DEF.003  Project to Fixed Assets (Project Elimination) – Entity Code | Project management accounting >> Projects >> All projects >> Manage tab>> Process >> Estimates >> Eliminate | Select a project that has entity code defined.  Validate when a project is eliminated to fixed assets. The fixed asset master should default the values for unit code, property code, and entity code to the fixed asset master and fixed asset books.  Validate the code fields should not be editable.  (**Note**: this is dependent that the bulk transfer subset is in play and updating open projects takes place.)  Validate the financial dimensions for BU, property, and market defaulted from the financial dimensions on the project master to each individual asset book.  Validate financial dimensions on all books align with the financial dimension that is on the project master. |  |
| T.67.D | DEF.003  Project to Fixed Assets (Project Elimination) – Unit Code | Project management accounting >> Projects >> All projects >> Manage tab>> Process >> Estimates >> Eliminate | Select a project that has unit code defined.  Validate when a project is eliminated to fixed assets. The fixed asset master should default the values for unit code, property code, and entity code to the fixed asset master and fixed asset books.  Validate the code fields should not be editable.  (**Note**: this is dependent that the bulk transfer subset is in play and updating open projects takes place.)  Validate the financial dimensions for BU, property, and market defaulted from the financial dimensions on the project master to each individual asset book.  Validate financial dimensions on all books align with the financial dimension that is on the project master. |  |
| T.68.B | DEF.005  Invoice Journal to fixed assets- Property Code | Accounts Payable >> Invoices >> Vendor invoice journal | Select a fixed asset that has property code defined.  Create an AP invoice journal, when the fixed asset ID is selected the following fields [entity code, property code, unit code] should auto populate from the project master.  Validate the code fields are not editable.  (**Note**: this is dependent that the bulk transfer is in play and updating open fixed asset takes place.)  Validate the financial dimension related to the project will be auto defaulted from the project master to the invoice journal line.  Validate the entity code and property code fields are populated and matches the value defined on the project master.  Validate the financial dimension for BU, property, and market matches that on the project master. |  |
| T.68.C | DEF.005  Invoice Journal to fixed assets- Entity Code | Accounts Payable >> Invoices >> Vendor invoice journal | Select a fixed asset that has entity code defined.  Create an AP invoice journal, when the project ID is selected the following fields [entity code, property code, unit code] should auto populate from the project master.  Validate the code fields are not editable.  (**Note**: this is dependent that the bulk transfer is in play and updating open fixed assets takes place.)  Validate the financial dimension related to the project will be auto defaulted from the project master to the invoice journal line.  Validate the entity code field are populated and matches the value defined on the project master.  Validate the financial dimension for BU matches that on the project master. |  |
| T.68.D | DEF.005  Invoice Journal to fixed assets- Unit Code | Accounts Payable >> Invoices >> Vendor invoice journal | Select a fixed asset that has unit code defined.  Create an AP invoice journal, when the project ID is selected the following fields [entity code, property code, unit code] should auto populate from the project master.  Validate the code fields are not editable.  (**Note**: this is dependent that the bulk transfer is in play and updating open fixed assets takes place.)  Validate the financial dimension related to the project will be auto defaulted from the project master to the invoice journal line.  Validate the entity code, property code, and unit code fields are populated and matches the value defined on the project master.  Validate the financial dimension for BU and Property matches that on the project master. |  |
| T.69.B | DEF.006  Pending vendor invoice to Fixed assets (new asset)-Property Code | Accounts Payable >> Invoices >> Pending vendor invoice | Create a pending vendor invoice where user marks the line as a new fixed asset and defines the property code.  Validate on the pending vendor invoice, when the line item is marked with a with a property code, the unit code is active.  Validate the unit code field only displays the records that is related to the property selected.  Validate the financial dimension on the pending vendor invoice auto default from the property master based on the ***posting date*** in comparison to the effective ownership date.  Validate when posting the invoice, the financial dimension on the pending vendor invoice is pushed to all the fixed asset books related to the new fixed asset record.  Validate the entity code, property code and unit code fields on the pending vendor invoice is defaulted to the fixed asset master and fixed asset books. |  |
| T.69.C | DEF.006  Pending vendor invoice to Fixed assets (new asset)- Entity Code | Accounts Payable >> Invoices >> Pending vendor invoice | Create a pending vendor invoice where user marks the line as a new fixed asset and defines the entity code and unit code.  Validate the financial dimension on the pending vendor invoice auto default from the property master based on the ***posting date*** in comparison to the effective ownership date.  Validate when posting the invoice, the financial dimension on the pending vendor invoice is pushed to all the fixed asset books related to the new fixed asset record.  Validate the entity code, property code and unit code fields on the pending vendor invoice is defaulted to the fixed asset master and fixed asset books. |  |
| T.69.D | DEF.006  Pending vendor invoice to Fixed assets (new asset)- Unit Code |  | Create a pending vendor invoice where user marks the line as a new fixed asset and defines the property code and unit code.  Validate on the pending vendor invoice, when the line item is marked with a with a property code, the unit code is active.  Validate the unit code field only displays the records that is related to the property selected.  Validate the financial dimension on the pending vendor invoice auto default from the property master based on the ***posting date*** in comparison to the effective ownership date.  Validate when posting the invoice, the financial dimension on the pending vendor invoice is pushed to all the fixed asset books related to the new fixed asset record.  Validate the entity code, property code and unit code fields on the pending vendor invoice is defaulted to the fixed asset master and fixed asset books. |  |
| T.70.B | DEF.007  Pending vendor invoice to Fixed asset (existing asset)- Property Code | Accounts Payable >> Invoices >> Pending vendor invoice | Create a pending vendor invoice where user marks the line as an existing fixed asset and defines the property code.  Validate on the pending vendor invoice, when the line item is marked with a property code, the unit code is active.  Validate the unit code field only displays the records that is related to the property selected.  Validate the financial dimension on the pending vendor invoice auto default from the fixed asset current book.  Validate the entity code, property code and unit code fields on the pending vendor invoice is defaulted from the fixed asset master.  (**Note**: this is dependent that the bulk transfer is in play and updating open fixed assets takes place.) |  |
| T.70.C | DEF.007  Pending vendor invoice to Fixed asset (existing asset)- Entity Code | Accounts Payable >> Invoices >> Pending vendor invoice | Create a pending vendor invoice where user marks the line as an existing fixed asset and defines the entity code.  Validate the financial dimension on the pending vendor invoice auto default from the fixed asset current book.  Validate the entity code, property code and unit code fields on the pending vendor invoice is defaulted from the fixed asset master.  (**Note**: this is dependent that the bulk transfer is in play and updating open fixed assets takes place.) |  |
| T.70.D | DEF.007  Pending vendor invoice to Fixed asset (existing asset)- Unit Code | Accounts Payable >> Invoices >> Pending vendor invoice | Create a pending vendor invoice where user marks the line as an existing fixed asset and defines the property code and unit code.  Validate on the pending vendor invoice, when the line item is marked with a with a property code, the unit code is active.  Validate the unit code field only displays the records that is related to the property selected.  Validate the financial dimension on the pending vendor invoice auto default from the fixed asset current book.  Validate the entity code, property code and unit code fields on the pending vendor invoice is defaulted from the fixed asset master.  (**Note**: this is dependent that the bulk transfer is in play and updating open fixed assets takes place.) |  |
| T.71.B | DEF.008  General journal to fixed assets – Property Code | General Ledger >> Journal entries >> General Journals | Select a fixed asset that has property code defined.  Create a general journal, when the fixed asset ID is selected the following fields [entity code, property code, unit code] should auto populate from the fixed asset master.  Validate the code fields are not editable.  (**Note**: this is dependent that the bulk transfer is in play and updating open fixed asset takes place.)  Validate the financial dimension related to the fixed asset id has auto defaulted from the fixed master current book to the invoice journal line.  Validate the entity code and property code fields are auto populated and matches the value defined on the fixed asset master.  Validate the financial dimension for BU, property, and market matches that on the fixed asset current book. |  |
| T.71.C | DEF.008  General journal to fixed assets – Entity Code | General Ledger >> Journal entries >> General Journals | Select a fixed asset that has entity code defined.  Create a general journal, when the fixed asset ID is selected the following fields [entity code, property code, unit code] should auto populate from the fixed asset master.  Validate the code fields are not editable.  (**Note**: this is dependent that the bulk transfer is in play and updating open fixed asset takes place.)  Validate the financial dimension related to the fixed asset id has auto defaulted from the fixed master current book to the invoice journal line.  Validate the entity code and property code fields are auto populated and matches the value defined on the fixed asset master.  Validate the financial dimension for BU, property, and market matches that on the fixed asset current book. |  |
| T.71.C | DEF.008  General journal to fixed assets – Entity Code | General Ledger >> Journal entries >> General Journals | Select a fixed asset that has unit code defined.  Create a general journal, when the fixed asset ID is selected the following fields [entity code, property code, unit code] should auto populate from the fixed asset master.  Validate the code fields are not editable.  (**Note**: this is dependent that the bulk transfer is in play and updating open fixed asset takes place.)  Validate the financial dimension related to the fixed asset id has auto defaulted from the fixed master current book to the invoice journal line.  Validate the entity code and property code fields are auto populated and matches the value defined on the fixed asset master.  Validate the financial dimension for BU, property, and market matches that on the fixed asset current book. |  |
| T.72.B | DEF.013  Create a PO to new fixed assets – Property Code | Procurement and sourcing >> Purchase Orders >> All purchase order >> New Purchase order parameter, purchase order header and lines | Create a purchase order where user marks the line as a new fixed asset and defines the property code.  Validate when entering the information at the header level it defaults to the line level.  Validate on the purchase order, when the line item is marked with a with a property code, the unit code is active.  Validate the unit code field only displays the records that is related to the property selected.  Validate the financial dimension on the purchase order auto default from the property master based on the ***system creation date*** in comparison to the effective ownership date.  Validate the entity code, property code and unit code fields on the purchase order flows to the invoice and in turn to all the fixed asset books associated to the fixed asset id.  (Note: Dependent om the bulk transfer subset for purchase order) |  |
| T.72.C | DEF.013  Create a PO to new fixed asset – Entity Code | Procurement and sourcing >> Purchase Orders >> All purchase order >> New Purchase order parameter, purchase order header and lines | Create a pending vendor invoice where user marks the line as a new fixed asset and defines the entity code.  Validate the financial dimension on the purchase order auto default from the property master based on the ***system creation date*** in comparison to the effective ownership date.  Validate the entity code, property code and unit code fields on the purchase order flows to the invoice and in turn to all the fixed asset books associated to the fixed asset id.  (Note: Dependent om the bulk transfer subset for purchase order) |  |
| T.72.D | DEF.013  Create a PO to new fixed asset – Unit code | Procurement and sourcing >> Purchase Orders >> All purchase order >> New Purchase order parameter, purchase order header and lines | Create a pending vendor invoice where user marks the line as a new fixed asset and defines the property code and unit code.  Validate the financial dimension on the purchase order auto default from the property master based on the ***system creation date*** in comparison to the effective ownership date.  Validate the entity code, property code and unit code fields on the purchase order flows to the invoice and in turn to all the fixed asset books associated to the fixed asset id.  (Note: Dependent om the bulk transfer subset for purchase order) |  |
| T.73.B | DEF.014  Create a PO to existing fixed assets – property code | Procurement and sourcing >> Purchase Orders >> All purchase order >> purchase order header and lines | Select a fixed asset id that has property code defined.  Create a purchase order from procurement and sourcing, after selecting a fixed asset id, the entity code, property code and unit code should auto default.  Validate the fixed asset ID Field is available on po creation form  Validate the entity code, property code and unit code should default to the purchase order lines.  Validate the entity code, property code, and unit code should not be editable.  (**Note**: This is dependent on the bulk transfer subset that open projects will go through an update process when ownership changes.)  Validate the financial dimension should auto populate from the fixed asset ID >> current book. |  |
| T.73.C | DEF.014  Create a PO to existing fixed assets – entity code | Procurement and sourcing >> Purchase Orders >> All purchase order >> purchase order header and lines | Select a fixed asset id that has entity code defined.  Create a purchase order from procurement and sourcing, after selecting a fixed asset id, the entity code, property code and unit code should auto default.  Validate the fixed asset ID Field is available on po creation form  Validate the entity code, property code and unit code should default to the purchase order lines.  Validate the entity code, property code, and unit code should not be editable.  (**Note**: This is dependent on the bulk transfer subset that open projects will go through an update process when ownership changes.)  Validate the financial dimension should auto populate from the fixed asset ID >> current book. |  |
| T.73.D | DEF.014  Create a PO to existing fixed assets | Procurement and sourcing >> Purchase Orders >> All purchase order >> purchase order header and lines | Select a fixed asset id that has property code and unit code defined.  Create a purchase order from procurement and sourcing, after selecting a fixed asset id, the entity code, property code and unit code should auto default.  Validate the fixed asset ID Field is available on po creation form  Validate the entity code, property code and unit code should default to the purchase order lines.  Validate the entity code, property code, and unit code should not be editable.  (**Note**: This is dependent on the bulk transfer subset that open projects will go through an update process when ownership changes.)  Validate the financial dimension should auto populate from the fixed asset ID >> current book. |  |
| T.74.B | DEF.15  Fixed asset sale - property code | Accounts receivable >> Free text >> All Free text invoice | Select a fixed asset id that has property code.  Create a free text invoice to sell the asset, after selecting a fixed asset id, the entity code, property code and unit code should auto default.  Validate the entity code, property code and unit code should default from the fixed asset master to the free text invoice.  Validate the entity code, property code, and unit code should not be editable.  (**Note**: This is dependent on the bulk transfer subset that open projects will go through an update process when ownership changes.)  Validate the financial dimension should auto populate from the fixed asset ID >> current book onto the free text invoice. |  |
| T.74.C | DEF.15  Fixed asset sale - entity code | Accounts receivable >> Free text >> All Free text invoice | Select a fixed asset id that has entity code.  Create a free text invoice to sell the asset, after selecting a fixed asset id, the entity code, property code and unit code should auto default.  Validate the entity code, property code and unit code should default from the fixed asset master to the free text invoice.  Validate the entity code, property code, and unit code should not be editable.  (**Note**: This is dependent on the bulk transfer subset that open projects will go through an update process when ownership changes.)  Validate the financial dimension should auto populate from the fixed asset ID >> current book onto the free text invoice. |  |
| T.74.D | DEF.15  Fixed asset sale - unit code | Accounts receivable >> Free text >> All Free text invoice | Select a fixed asset id that has property code and unit code defined.  Create a free text invoice to sell the asset, after selecting a fixed asset id, the entity code, property code and unit code should auto default.  Validate the entity code, property code and unit code should default from the fixed asset master to the free text invoice.  Validate the entity code, property code, and unit code should not be editable.  (**Note**: This is dependent on the bulk transfer subset that open projects will go through an update process when ownership changes.)  Validate the financial dimension should auto populate from the fixed asset ID >> current book onto the free text invoice. |  |

#### Accounts Payable

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **ID** | **Scenario** | **Steps** | **Expected Outcome** | **Pass/Fail** |
| DEFAULT VALUES The following test for default values is to ensure that the three fields [Entity code, property code, and unit code] are properly filled in based on the origin of the data**:**   1. Validate when using the property code that the [ entity code, and property code] destination forms are derived from the source. When a unit code is selected, then the [entity code, property code, and unit code] destination forms are defaulted from the source. 2. Validate when using the entity code that the [ entity code ] destination forms are derived from the source and the property code and unit code fields are left blank.   **RISK**: Need to regression test this area once the bulk transfer subsets are developed to ensure there is no impact to the following tests.   * + In addition, need to add testing that include ownership changes mid process once the bulk transfer subset is completed. | | | | |
| T.75.B | DEF.002  When generating a PO invoice from all purchase order - property code | Procurement and sourcing >> Purchase orders >> All purchase orders >> Invoice tab >> Generate Invoice | Select a purchase order where Property code was defined.  Validate that the entity code, property code and unit code auto defaults from the purchase order selected to the purchase order header and lines.  Validate the entity code, property code, and unit code field is not editable.  Validate the financial dimensions on the purchase order invoice aligns with the financial dimensions on the purchase order.  (**Note**: this is dependent that the bulk transfer subset is in play and updating open PO takes place.) |  |
| T.75.C | DEF.002  When generating a PO invoice from all purchase order - entity code | Procurement and sourcing >> Purchase orders >> All purchase orders >> Invoice tab >> Generate Invoice | Select a purchase order where entity code was defined.  Validate that the entity code, property code and unit code auto defaults from the purchase order selected to the purchase order header and lines.  Validate the entity code, property code, and unit code field is not editable.  Validate the financial dimensions on the purchase order invoice aligns with the financial dimensions on the purchase order.  (**Note**: this is dependent that the bulk transfer subset is in play and updating open PO takes place.) |  |
| T.75.D | DEF.002  When generating a PO invoice from all purchase order - Unit code | Procurement and sourcing >> Purchase orders >> All purchase orders >> Invoice tab >> Generate Invoice | Select a purchase order where unit code was defined.  Validate that the entity code, property code and unit code auto defaults from the purchase order selected to the purchase order header and lines.  Validate the entity code, property code, and unit code field is not editable.  Validate the financial dimensions on the purchase order invoice aligns with the financial dimensions on the purchase order.  (**Note**: this is dependent that the bulk transfer subset is in play and updating open PO takes place.) |  |
| T.76.B | DEF.002  Pending vendor invoice from AP and selecting a purchase order – Property code | Accounts Payable >> Purchase Order >> All purchase order >> Invoice tab >> generate >> invoice >> Purchase order header and lines | Create a new pending vendor invoice and then select a purchase order with a property code from the screen.  Validate that the entity code, property code and unit code auto defaults from the purchase order selected to the purchase order header and lines.  Validate the entity code, property code, and unit code field is not editable.  Validate the financial dimensions on the purchase order invoice aligns with the financial dimensions on the purchase order.  (**Note**: this is dependent that the bulk transfer subset is in play and updating open PO takes place.) |  |
| T.76.C | DEF.002  Pending vendor invoice from AP and selecting a purchase order – Entity code | Accounts Payable >> Purchase Order >> All purchase order >> Invoice tab >> generate >> invoice >> Purchase order header and lines | Create a new pending vendor invoice and then select a purchase order with a entity code from the screen.  Validate that the entity code, property code and unit code auto defaults from the purchase order selected to the purchase order header and lines.  Validate the entity code, property code, and unit code field is not editable.  Validate the financial dimensions on the purchase order invoice aligns with the financial dimensions on the purchase order.  (**Note**: this is dependent that the bulk transfer subset is in play and updating open PO takes place.) |  |
| T.76.D | DEF.002  Pending vendor invoice from AP and selecting a purchase order – Unit code | Accounts Payable >> Purchase Order >> All purchase order >> Invoice tab >> generate >> invoice >> Purchase order header and lines | Create a new pending vendor invoice and then select a purchase order with a unit code from the screen.  Validate that the entity code, property code and unit code auto defaults from the purchase order selected to the purchase order header and lines.  Validate the entity code, property code, and unit code field is not editable.  Validate the financial dimensions on the purchase order invoice aligns with the financial dimensions on the purchase order.  (**Note**: this is dependent that the bulk transfer subset is in play and updating open PO takes place.) |  |

#### General Ledger

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **ID** | **Scenario** | **Steps** | **Expected Outcome** | **Pass/Fail** |
| DEFAULT VALUES The following test for default values is to ensure that the three fields [Entity code, property code, and unit code] are properly filled in based on the origin of the data**:**   1. Validate when using the property code that the [ entity code, and property code] destination forms are derived from the source. When a unit code is selected, then the [entity code, property code, and unit code] destination forms are defaulted from the source. 2. Validate when using the entity code that the [ entity code] destination forms are derived from the source and the property code and unit code fields are left blank.   **RISK**: Need to regression test this area once the bulk transfer subsets are developed to ensure there is no impact to the following tests.   * + In addition, need to add testing that include ownership changes mid process once the bulk transfer subset is completed. | | | | |
| T.77.B | DEF.010  General Journal (Periodic template retrieval) to General Journal – Property Code | General Ledger >> Journal entries >> General Journals >> Lines >> Period Journal >> Retrieve journal | Retrieve a periodic journal template that has both property codes and entity codes at the line level.  Validate when the information is displayed in the journal the entity code, property code and unit code defaulted at the line level correctly.  Validate the financial dimensions on the periodic journal template aligns with the general journal.  Validate the entity code, property code and unit code is editable.  Validate when the user changes the line item for property code, the entity code will update, and the unit code will become active with records that relate to the property selection.  Validate the unit code becomes active and the values in the field are only related to the property code selected.  Validate when record is changed for property code, the system will pull in the entity code and financial dimension that is based on the ***posting date*** comparative to the effective ownership date. |  |
| T.78 | DEF.018 | General Ledger >> Inquiries and reports >> prepayment >> prepaid invoice proposal | Validate the field name change:  Business unit to Entity code  Validate the following two fields are added on the parameter screen: property code and unit code.  Validate the values for entity code, property code and unit code are defaulted and aligned with the source document. [pending vendor invoice, general journal or invoice journal.]  Validate users can filter on each of the fields. |  |
| T.79 | DEF.019 | General Ledger >> Inquiries and reports >> prepayment >> prepaid invoice inquiry | Validate the field name change:  Business unit to Entity code  Property to Property code  Validate the unit code was added to the parameter screen.  Validate the entity code, property code and unit code should default from the prepaid invoice proposal form.  Validate users can filter on each of the fields. |  |
| T.80 | DEF.020 | General Ledger >> Inquiries and reports >> prepayment >> amortization schedule | Validate the entity code, property code, unit code was added to the parameter screen.  Validate the fields auto populate from the entity code, property code, unit code on the general journal when posting the amortization schedule. |  |
| T.81 | DEF.021 | General Ledger >> Inquiries and reports >> Prepayment >> Prepaid Amortization balance | Validate the field name change:  Business unit to Entity code  Property to Property code  Validate the unit code field was added.  Validate values default from the prepaid amortization schedule |  |

## Parking Lot

### Bulk Transfer and Ownership Changes

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **ID** | **Scenario** | **Steps** | **Expected Outcome** | **Pass/Fail** |
| Bulk transfer | | | | |
|  | Overlay Sub Solution FDD - Bulk Property Transfer [A]  (Bulk Transfer and Fixed Assets) |  |  |  |
|  | Overlay Sub Solution FDD - Bulk Property Transfer [B]  (Accounts Payable) |  |  |  |
|  | Overlay Sub Solution FDD - Bulk Property Transfer [C]  (Accounts Receivable) |  |  |  |
|  | Overlay Sub Solution FDD - Bulk Property Transfer [D]  (Close Income Statement and Perform balance sheet roll forward.) |  |  |  |
|  | Overlay Sub Solution FDD - Bulk Property Transfer [E]  (PMA and Procurement & Sourcing) |  |  |  |
|  | Overlay Sub Solution FDD - Bulk Property Transfer [F]  (Prepaid Amortization Schedule) |  |  |  |